

# Faculty of Science, Excellence in Diversity Fellowship – Gender Equity in STEM

## Research Proposal

### PART A - Administrative Summary

#### A1 Applicant Information

Title	Surname
Given Name(s)	
Address	
Telephone	
Email	

#### A2 Host School Information

School(s) in which you wish to work <i>(BioSciences, Chemistry, geography, Earth and Atmospheric Sciences, Ecosystem &amp; Forest Sciences, Mathematics &amp; Statistics or Physics)</i>	
Proposed commencement date and FTE	
Have you experienced a <b>Career Interruption</b> that has significantly constrained your research career e.g. chronic illness, child bearing, child rearing or other family responsibilities such as primary responsibility for the sustained care of a dependent family member (who may, for example, be elderly, sick or a person with disabilities)? <i>If 'yes', please complete Part B of this Application Form</i>	YES/NO

## PART B– Career Interruption

Only to be completed if you indicated **YES** in Part A

Applicants are asked to demonstrate how their research career has been significantly constrained or interrupted by circumstances such as chronic illness, child bearing, child rearing or other family responsibilities such as primary responsibility for the sustained care of a dependent family member (who may, for example, be elderly, sick or a person with disabilities). Significant teaching or administration duties or employment at a non-academic organisation are not considered career interruptions for this particular fellowship scheme unless they are associated with the circumstances listed above.

### **Statement**

Please outline the nature of the career interruption, demonstrating how your research career has been significantly constrained or interrupted. **Maximum 700 words.**

## PART C– Research Proposal

### C1. Project Title

*Maximum 200 characters.*

### C2 Project Proposal (To be uploaded as a supporting documentation).

Applicants must use the following headings and ***not exceed 2 pages in total for headings 1-5***. Within this section applicants should demonstrate their ability to communicate scientifically and effectively. Applicants may use images, diagrams or graphs where needed, to assist in communication – these are not included in the word count however should not be used unnecessarily.

#### 1. Aims and significance

*Applicants should describe the key aims and significance of the proposed project; e.g. what they are aiming to achieve and why it is important in the context of current knowledge and/or translation.*

#### 2. Relevance to the area in which it would be located

*Applicants may refer to both the relevance of the project within the proposed host department/school and the area of research/discipline itself.*

#### 3. Methods

*Applicants should describe how they plan to complete the project by briefly describing the proposed methodology (with a non-expert reader in mind) and proposed timeline.*

#### 4. Expected outcomes

*Applicants should detail any expected outcomes of the proposed project. This may include outcomes that are of benefit to both the scientific and broader community. For example: research outputs (publications, conference papers, patents); ongoing or new collaborations both internally and externally to the University; knowledge gained; applications developed.*

#### 5. Opportunities for further external funded fellowships or academic employment

*Applicants should detail how the proposed project will lead to opportunities for further research grant funding/fellowships/academic employment, with specific funding bodies and schemes listed where possible.*

### C4 Collaboration

Describe what collaborations with external stakeholders (e.g. government, industry, not-for-profit organisations) you will seek to build if awarded the Fellowship. You should list any current collaborators (i.e. individuals or groups/organisations) and explain in detail how they would be involved (i.e. what exactly their role would be) in the proposed project. ***Maximum 300 words.***

#### C5 Profile of Research Background

Provide a profile of your research activities, experience and strengths (relative to opportunity). Include information about your track record and the impact of your research to date. This is an opportunity to mention items that might not be mentioned in your CV. ***Maximum 300 words.***

#### C6 Fellowship in the Context of Career Plans

Provide a statement describing your career plan and how this Fellowship will benefit your career. ***Maximum 300 words.***

## PART D – Curriculum Vitae

### GUIDELINES for CURRICULUM VITAE

The following headings only are to be included in the accompanying curriculum vitae - **maximum 5 pages in 12 point font (excluding publications)**.

1. Full name;
2. Full details of education, postgraduate training, present and past appointments;
3. Seminar/conference presentations (details of conference, indicate if invited talk, selected for oral, or poster presentation);
4. Awards or prizes (include \$ amount where applicable);
5. Nationally competitive grants and other research income;
6. Collaborations with government organisations, NGOs or industry;
7. Outreach activities e.g. public events, media;
8. Postgraduate and undergraduate supervision;
9. Details of published works organised in the following categories (**please do not list works submitted, under review or in preparation**):
  - Original refereed journal articles (***the date of acceptance should be provided for papers not yet published***);
  - Reviews;
  - Books, chapters and monographs;
  - Full published conference proceedings (do not include conference abstracts);
  - Patents (if any);
  - Other publications, e.g. popular articles, periodicals, submissions to government reviews, technical reports, policies.

## PART I – Declarations

### Applicant Declaration

I declare that the information I have given in this application is true to the best of my knowledge and I understand that any offer of a Fellowship or employment as a Fellow may be withdrawn if false information is given.

Signature		Date	
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## PART J – Checklist

Item	Material	Please check if 'yes'
Position Description	The Position Description has been read and understood prior to completing the Application Form	<input type="checkbox"/>
Application Form	The Application Form on PageUp has been completed with all sections answered or marked 'not applicable'	<input type="checkbox"/>
Cover Letter	A one page document to introduce you and briefly summarise your academic background.	<input type="checkbox"/>
Research Proposal	Uploaded on PageUp as supporting documentation	<input type="checkbox"/>
Curriculum Vitae	Current CV is attached in PageUp	<input type="checkbox"/>

## PART K – Privacy Collection Notice

The information in this form is being collected by Research, Innovation and Commercialisation on behalf of Chancellery (Research), the University of Melbourne. You can contact us at 13 6352. The information you provide is being collected in order to record administrative details of the applicant, and for assessment by an Academic Division Committee and a Central Committee. The Academic Division Committee is chaired by the respective Associate Dean (Research) or delegate. The Central Committee is an academic panel appointed by the Deputy Vice-Chancellor (Research) or delegate. The information will be used by authorised staff for the purpose for which it was collected, and will be protected against unauthorised access and use. The names of successful applicants and a summary of their projects will be reported to relevant University committees and senior officers.

If you do not provide all of the information requested on this form, your application may be deemed ineligible and removed from consideration by the committees. You may access any personal information you have provided to the University by contacting 13 6352. The University of Melbourne is committed to protecting personal information provided by you in accordance with the Privacy and Data Protection Act 2014 (Vic). All information collected by the University is governed by the University's Privacy Policy. For further information about how the University deals with personal information, please refer to the University's Privacy Policy or contact the University's Privacy Officer at [privacy-officer@unimelb.edu.au](mailto:privacy-officer@unimelb.edu.au).