Veterinarian, Melbourne Bioresources Platform

POSITION DESCRIPTION

Business Services
Chief Operating Officer Portfolio

Veterinarian, Melbourne Bioresources Platform

POSITION NUMBER 0041958

PROFESSIONAL CLASSIFICATION UOM 9 - $126,004 - $131,097 per annum (pro rata for part-time)

STANDARD/SALARY

SUPERANNUATION Employer contribution of 17%

WORKING HOURS Full Time (1 FTE)

BASIS OF EMPLOYMENT Fixed term available for 3 years

HOW TO APPLY Go to http://about.unimelb.edu.au/careers, under Current staff or Prospective staff, select the relevant option (‘Current Opportunities’ or ‘Jobs available to current staff’) and search for the position by title or number.

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Please do not send your application to this contact

For information about working for the University of Melbourne, visit our website:
about.unimelb.edu.au/careers
THE UNIVERSITY OF MELBOURNE

Established in 1853, the University of Melbourne is a leading international university with a tradition of excellence in teaching and research. The main campus in Parkville is recognised as the hub of Australia’s premier knowledge precinct comprising eight hospitals, many leading research institutes and a wide-range of knowledge-based industries. With outstanding performance in international rankings, the University is at the forefront of higher education in the Asia-Pacific region and the world.

The University of Melbourne employs people of outstanding calibre and offers a unique environment where staff are valued and rewarded.

Find out more about the University’s strategy, ‘Advancing Melbourne’, at https://about.unimelb.edu.au/strategy/advancing-melbourne

CHIEF OPERATING OFFICER PORTFOLIO

The Chief Operating Officer (COO) Portfolio enables quality outcomes for students, staff and partners by delivering University-wide services and operational support to meet the organisation’s evolving needs and strategic goals. The portfolio also works in partnership with teams across the University to drive innovation, transformation and improved performance, within and across functions. It is responsible for the University's budget and financial performance, and the management of its property and capital.

The COO Portfolio is comprised of six sub-portfolios covering all areas of our operations, including the newly established Operational Performance group. This has been established to drive and manage a program of operational improvement and service transformation, underpinned by contemporary business insights, data modelling, predictive analytics, digital tools, and service planning.

- Business Services
- Chief Finance Officer Group
- Legal and Risk
- Operational Performance Group
- Research, Innovation and Commercialisation
- Student and Scholarly Services
BUSINESS SERVICES

Business Services provides a full range of class leading information technology, facilities management, finance, HR and health and safety services to all operating entities of the University.

The Melbourne Bioresources Platform sits within Business Services and was established to improve research capacity, to aid in regulatory compliance and oversight, and to make efficient use of staff and resources to care for the small animals used for research at the University of Melbourne. Responsibility for staff and resources was transferred to the Director, MBRP on the first January 2019. The MBRP Veterinarian plays an integral role in the success of the platform.

EQUAL OPPORTUNITY, DIVERSITY AND INCLUSION

The University is an equal opportunity employer and is committed to providing a workplace free from all forms of unlawful discrimination, harassment, bullying, vilification and victimisation. The University makes decisions on employment, promotion, and reward on the basis of merit.

The University is committed to all aspects of equal opportunity, diversity and inclusion in the workplace and to providing all staff, students, contractors, honorary appointees, volunteers and visitors with a safe, respectful and rewarding environment free from all forms of unlawful discrimination, harassment, vilification and victimisation. This commitment is set out in the Advancing Melbourne strategy that addresses diversity and inclusion, equal employment opportunity, discrimination, sexual harassment, bullying and appropriate workplace behaviour. All staff are required to comply with all University policies.

The University values diversity because we recognise that the differences in our people’s age, race, ethnicity, culture, gender, nationality, sexual orientation, physical ability and background bring richness to our work environment. Consequently, the People Strategy sets out the strategic aim to drive diversity and inclusion across the University to create an environment where the compounding benefits of a diverse workforce are recognised as vital in our continuous desire to strive for excellence and reach the targets of Advancing Melbourne.

ABOUT THE ROLE

Position Purpose:
The position has primary responsibility for the veterinary clinical care and biosecurity of research and teaching animals at the University of Melbourne. The Veterinarian reports directly to the Director, Melbourne Bioresources and will support a program of wholistic veterinary care at the University of Melbourne.
Reporting line: *Director, Melbourne Bioresources Platform
No. of direct reports: 0
No. of indirect reports: 0
Direct budget accountability: No

Key Dimensions and Responsibilities:
Task level: Significant
Organisational knowledge: Significant
Judgement: Significant
Operational context: *This role extends across all the small animal facilities on the Parkville campus

OH&S and compliance: All staff are required to take reasonable care for their own health and safety and that of other personnel who may be affected by their conduct. These include general staff responsibilities and those additional responsibilities that apply for managers, supervisors and other personnel. Specific responsibilities for the role are available at http://safety.unimelb.edu.au/topics/responsibilities/.

Staff must comply with all relevant requirements under the University’s risk management framework including legislation, statutes, regulations and policies.

Core Accountabilities:

- Provide high quality veterinary clinical care to the small animals used in research and teaching at the University of Melbourne (Parkville) campus, and ensure that the care and management of animals are based on current best practice.
- Provide contemporary scientific and technical advice on matters relevant to the care and use of animals in biomedical research. This includes aspects of biosecurity regarding import and export of animals and the maintenance of animal health status appropriate to the facility.
- In conjunction with the Animal Welfare Officers, develop and oversee delivery of online and face-to-face training programs and workshops on the health, welfare and care and use of animals in research and teaching, including anaesthesia and aseptic technique. Work closely with the Bioresources Technical Training Co-ordinators to ensure effective delivery of technical training to staff and students in animal handling and commonly used rodent based techniques.
- Take a leading role in the development of SOPs and ‘Standards’ as required. The incumbent will act as deputy chair in the Animal Care and Use Standards Committee.
- In conjunction with the Animal Welfare Officers, provide technical advice and assistance to researchers and animal ethics committees. May assist the Animal Welfare Officers with other species as requested.
Selection Criteria:
Education/Qualifications

The appointee will have:

1. A Veterinary degree registrable in the State of Victoria.
2. Postgraduate qualifications in Laboratory Animal Medicine, or an equivalent combination of relevant experience and education/training
3. Significant technical expertise dealing with small animals commonly used in biomedical research

Knowledge and skills:

4. An in-depth understanding of laboratory animal science and medicine along with significant involvement with the quality assurance and biocontainment programs required to assure and maintain the suitability of animals used for biomedical research at the University.
5. A comprehensive knowledge of the legislative and regulatory requirements applicable in a biomedical research environment coupled with significant experience working in this space.
6. Demonstratable commitment to animal welfare and a willingness to work closely with animal care staff and animal welfare officers to progress the cause of animal welfare at the University.
7. Excellent interpersonal skills with the ability to relate to people with a wide variety of academic and technical backgrounds
8. Excellent written and verbal communication skills
9. Significant experience with the development and implementation of training programs for both technical and scientific staff

Other job related information:

Work out of ordinary hours may be required as part of a roster system to assist animal welfare officers to provide emergency care