



POSITION DESCRIPTION

Indigenous Health Equity Unit

Centre for Health Equity, Melbourne School of Population & Global Health
Faculty of Medicine, Dentistry and Health Sciences

Trachoma Environmental Improvements Manager

POSITION NO	0044056
CLASSIFICATION	PSC 8
SALARY	\$99,199 – \$107,370 p.a., plus loading based on experience
SUPERANNUATION	Employer contribution of 9.5%
WORKING HOURS	Full-time (1.0 FTE)
BASIS OF EMPLOYMENT	Fixed-term position available for 12 months with a possible 12 month extension Fixed term contract type: Externally funded contract of employment
OTHER BENEFITS	http://about.unimelb.edu.au/careers/working/benefits
HOW TO APPLY	Online applications are preferred. Go to http://about.unimelb.edu.au/careers , under 'Job Search and Job Alerts', select the relevant option ('Current Staff' or 'Prospective Staff'), then find the position by title or number.
CONTACT FOR ENQUIRIES ONLY	Professor Hugh Taylor Tel +61 3 8344 9320 Email h.taylor@unimelb.edu.au <i>Please do not send your application to this contact</i>

For information about working for the University of Melbourne, visit our website:
about.unimelb.edu.au/careers

Position Summary

Clean faces are integral to prevent the spread of and reinfection from trachoma. In order to have clean faces there needs to be “functional” washing facilities or safe bathrooms in homes, schools and other public places.

The Trachoma Environmental Improvements Manager (TEIM) plays an important role to drive activities and provide focus on the “Environmental” element of the World Health Organisation SAFE strategy to eliminate trachoma. The position will: advocate for safe and functional washing facilities (bathrooms) and work to enhance coordination, collaboration and cooperation between key players at the State and Territory, regional and local levels in health including environmental health, housing, infrastructure and education in targeted regions and remote communities in the tri-state border region of NT, SA, and WA.

The Trachoma Environmental Improvements Manager will be based in Alice Springs and work closely with the Indigenous Eye Health (IEH) Trachoma Coordinator who is also based in Alice Springs.

The position requires travel by vehicle or plane to remote areas of NT, South Australia and Western Australia. Travel to Melbourne and other Australian destinations will also be required from time to time.

IEH strongly encourages applications from Indigenous Australians.

1. Key Responsibilities

- ▶ Establish, build and manage relationships and partnerships with stakeholders including: Aboriginal community-controlled health organisations, State Territory departments of Health, Education, Housing and Prime Minister and Cabinet officials, early childhood, family services, Environmental Health departments, infrastructure providers and community organisations to advocate effectively for Safe and functional washing facilities.
- ▶ Establish and develop successful partnerships with both services on-the-ground and visiting services to facilitate collaboration and maintain and increase access to functional washing facilities.
- ▶ Coordinate local initiatives for the facial cleanliness and environmental elements of the SAFE strategy to ensure schools, early childhood and family support services are fully equipped with trachoma and hygiene related resources, materials and health hardware.
- ▶ Conduct trachoma and hygiene education sessions.
- ▶ Contribute to research and publications as a member of a research team
- ▶ Produce quality conference and seminar papers and publications
- ▶ Fulfil the responsibilities and requirements of the University of Melbourne around engagement, community and professional participation and effective demonstration and promotion of University values including diversity and inclusion and high standards of ethics and integrity set out in Section 1 of the Appendix
- ▶ Occupational Health and Safety (OH&S) and Environmental Health and Safety (EH&S) responsibilities as outlined in Section 4.

2. Selection Criteria

2.1 ESSENTIAL

The IEH TEIM must demonstrate, with previous work experience, the following characteristics:

- ▶ Bachelor degree in relevant disciplines and/or extensive experience in managing related project.
- ▶ Experience and understanding of how government departments and organizations work and the ability to bring together relevant people and organizations and drive cross-portfolio collaboration to identify gaps and overcome barriers and delays to deliver safe and functional washing facilities.
- ▶ Experience and understanding of effective community consultation and involvement to ensure community needs are identified and put into effect.
- ▶ Experience in housing, environmental health, municipal services, essential services or infrastructure project or program delivery and ongoing maintenance to communities in rural or remote locations.
- ▶ Self-starter with ability to work at a high level, autonomously and remotely and also work collaboratively as a part of a team.
- ▶ Capacity to develop partnerships and collaborations with Aboriginal communities and organisations and a broad range of health professionals, health organisations, government officers and other stakeholders.
- ▶ Ability to identify and harness opportunities and adopt a proactive approach to challenges and barriers.
- ▶ Excellent verbal and written communication as well as presentation skills including the ability to communicate, engage and advocate effectively with a wide range of people.
- ▶ Work to meet deadlines and deliver project outcomes in a timely fashion.

2.2 DESIRABLE

- ▶ Experience working and / or living in remote Aboriginal and Torres Strait islander communities.
- ▶ Highly developed understanding and knowledge of issues related to the health, environmental health, education, housing and wellbeing of Aboriginal and Torres Strait Islander peoples.
- ▶ An understanding of the public health approach and World Health Organization's SAFE strategy to eliminate trachoma
- ▶ Qualification in a housing, infrastructure and / or health discipline.
- ▶ Current drivers licence and willingness to travel including to remote communities and stay overnight.
- ▶ Experience driving 4WD vehicles in remote settings.
- ▶ Aboriginal and Torres Strait Islander peoples are strongly encouraged to apply.

2.3 SPECIAL REQUIREMENTS

- ▶ This position requires interstate travel.
- ▶ This position requires travel to geographically remote locations and multiple nights away.

- ▶ Working with Children clearance in NT, SA and WA.
- ▶ Appropriate Aboriginal and Torres Strait Islander cultural competency training
- ▶ Current drivers licence and willingness to travel including to remote communities and stay overnight.

3. Equal Opportunity, Diversity and Inclusion

The University is an equal opportunity employer and is committed to providing a workplace free from all forms of unlawful discrimination, harassment, bullying, vilification and victimisation. The University makes decisions on employment, promotion and reward on the basis of merit.

The University is committed to all aspects of equal opportunity, diversity and inclusion in the workplace and to providing all staff, students, contractors, honorary appointees, volunteers and visitors with a safe, respectful and rewarding environment free from all forms of unlawful discrimination, harassment, vilification and victimisation. This commitment is set out in the University's People Strategy 2015-2020 and policies that address diversity and inclusion, equal employment opportunity, discrimination, sexual harassment, bullying and appropriate workplace behaviour. All staff are required to comply with all University policies.

The University values diversity because we recognise that the differences in our people's age, race, ethnicity, culture, gender, nationality, sexual orientation, physical ability and background bring richness to our work environment. Consequently, the People Strategy sets out the strategic aim to drive diversity and inclusion across the University to create an environment where the compounding benefits of a diverse workforce are recognised as vital in our continuous desire to strive for excellence and reach the targets of Growing Esteem.

4. Occupational Health and Safety (OHS)

All staff are required to take reasonable care for their own health and safety and that of other personnel who may be affected by their conduct.

OHS responsibilities applicable to positions are published at:

<http://safety.unimelb.edu.au/people/community/responsibilities-of-personnel>

These include general staff responsibilities and those additional responsibilities that apply for Managers and Supervisors and other Personnel.

5. Other Information

5.1 CENTRE FOR HEALTH EQUITY

The Centre for Health Equity consolidates our School's social, behavioural and public health expertise into a single, world-class Centre. Our core focus is on creating and exchanging knowledge that fosters health equity and wellbeing. Our approach is to work

at a population level to produce evidence-based research and programs that improve lives. By connecting with health professionals, policy-makers, consumer groups and the broader community, we aim to improve fair access to good health and wellbeing.

UNITS

- ▶ Evidence and Child Health
- ▶ Gender and Women's Health
- ▶ Health Humanities and Social Sciences
- ▶ Indigenous Health Equity
- ▶ Indigenous Studies
- ▶ Non Communicable Disease Unit

5.2 THE MELBOURNE SCHOOL OF POPULATION AND GLOBAL HEALTH

The Melbourne School of Population Health was established in the Faculty of Medicine, Dentistry and Health Sciences in 2001. It became the Melbourne School of Population and Global Health in 2013. Approximately 300 academic and professional staff people work in the School and its partner agencies. The School's total budget is in excess of \$55m. There are approximately 120 higher degree research students (predominantly PhD). The School aims to strengthen the understanding, capacity and services of society to meet population health needs and to improve the quality and equity of health care. It employs a population health framework that incorporates public health and preventative medicine, health promotion, clinical medicine and allied healthcare disciplines and an equity and evidence-based approach to health care and health policy. Its research programs aim to elucidate the genetic, environmental, social and economic determinants of health, and to focus on the evaluation of the health systems, programs and services that seek to prevent disease and injury and to promote health. The School provides research and professional development opportunities for medical undergraduates, postgraduates in a wide range of disciplines, clinicians in all sectors of the health care industry, scientists, professionals and leaders in population health.

The School is currently composed of four Centres, one Institute and two partnership units:

Centres

- Centre for Health Equity (CHE)
- Centre for Health Policy (CHP)
- Centre for Epidemiology and Biostatistics (CEB)
- Centre for Mental Health (CMH)

Institutes

- The Nossal Institute for Global Health (NIGH)

Partnership Units

- Vaccine and Immunisation Research Group (VIRGo)
- Global Burden of Disease Group

Further information about the school is available at <http://www.mspgh.unimelb.edu.au/>

5.3 FACULTY OF MEDICINE, DENTISTRY AND HEALTH SCIENCES

www.mdhs.unimelb.edu.au

The Faculty of Medicine, Dentistry & Health Sciences has an enviable research record and is the University of Melbourne's largest faculty in terms of management of financial resources, employment of academic and professional staff, teaching of undergraduate and postgraduate (including research higher degree) students and the conduct of basic and applied research. The Faculty's annual revenue is \$628m with approximately 55% of this income related to research activities.

The Faculty has a student teaching load in excess of 8,500 equivalent full-time students including more than 1,300 research higher degree students. The Faculty has approximately 2,195 staff comprising 642 professional staff and 1,553 research and teaching staff.

The Faculty has appointed Australia's first Associate Dean (Indigenous Development) to lead the development and implementation of the Faculty's Reconciliation Action Plan (RAP), which will be aligned with the broader University – wide plan. To enable the Faculty to improve its Indigenous expertise knowledge base, the Faculty's RAP will address Indigenous employment, Indigenous student recruitment and retention, Indigenous cultural recognition and building partnerships with the Indigenous community as key areas of development.

5.4 THE UNIVERSITY OF MELBOURNE

Established in 1853, the University of Melbourne is a leading international university with a tradition of excellence in teaching and research. The main campus in Parkville is recognised as the hub of Australia's premier knowledge precinct comprising eight hospitals, many leading research institutes and a wide-range of knowledge-based industries. With outstanding performance in international rankings, the University is at the forefront of higher education in the Asia-Pacific region and the world.

The University employs people of outstanding calibre and offers a unique environment where staff are valued and rewarded.

Further information about working at The University of Melbourne is available at <http://about.unimelb.edu.au/careers>.

5.5 GROWING ESTEEM, THE MELBOURNE CURRICULUM AND RESEARCH AT MELBOURNE: ENSURING EXCELLENCE AND IMPACT TO 2025

Growing Esteem describes Melbourne's strategy to achieve its aspiration to be a public-spirited and internationally-engaged institution, highly regarded for making distinctive contributions to society in research and research training, learning and teaching, and engagement. <http://about.unimelb.edu.au/strategy-and-leadership>

The University is at the forefront of Australia's changing higher education system and offers a distinctive model of education known collectively as the Melbourne Curriculum. The new educational model, designed for an outstanding experience for all students, is based on six broad undergraduate programs followed by a graduate professional degree, research higher degree or entry directly into employment. The emphasis on academic breadth as well as disciplinary depth in the new degrees ensures that graduates will have the capacity to succeed in a world where knowledge boundaries are shifting and reforming to create new frontiers and challenges. In moving to the new model, the University is also aligning itself with the best of emerging European and Asian practice and well-established North American traditions.

The University's global aspirations seek to make significant contributions to major social, economic and environmental challenges. Accordingly, the University's research strategy *Research at Melbourne: Ensuring Excellence and Impact to 2025* aspires to a significant advancement in the excellence and impact of its research outputs.

<http://research.unimelb.edu.au/our-research/research-at-melbourne>

The strategy recognises that as a public-spirited, research-intensive institution of the future, the University must strive to make a tangible impact in Australia and the world, working across disciplinary and sectoral boundaries and building deeper and more substantive engagement with industry, collaborators and partners. While cultivating the fundamental enabling disciplines through investigator-driven research, the University has adopted three grand challenges aspiring to solve some of the most difficult problems facing our world in the next century. These Grand Challenges include:

- ▶ Understanding our place and purpose – The place and purpose grand challenge centres on understanding all aspects of our national identity, with a focus on Australia's 'place' in the Asia-Pacific region and the world, and on our 'purpose' or mission to improve all dimensions of the human condition through our research.
- ▶ Fostering health and wellbeing – The health and wellbeing grand challenge focuses on building the scale and breadth of our capabilities in population and global health; on harnessing our contribution to the 'convergence revolution' of biomedical and health research, bringing together the life sciences, engineering and the physical sciences; and on addressing the physical, mental and social aspects of wellbeing by looking beyond the traditional boundaries of biomedicine.
- ▶ Supporting sustainability and resilience – The sustainability and resilience grand challenge addresses the critical issues of climate change, water and food security, sustainable energy and designing resilient cities and regions. In addition to the technical aspects, this grand challenge considers the physical and social functioning of cities, connecting physical phenomena with lessons from our past, and the implications of the technical solutions for economies, living patterns and behaviours.

Essential to tackling these challenges, an outstanding faculty, high performing students, wide collaboration including internationally and deep partnerships with external parties form central components of *Research at Melbourne: Ensuring Excellence and Impact to 2025*.

5.6 GOVERNANCE

The Vice Chancellor is the Chief Executive Officer of the University and responsible to Council for the good management of the University.

Comprehensive information about the University of Melbourne and its governance structure is available at <http://www.unimelb.edu.au/governance>