| | ROle Purpose Statement | | --- | |  | |
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| **Role Information** |  |
| Role title: | **Valuer (Group 2)** |
| Position Number: |  |
| Business Unit: | **Valuations** |
| Role reports to: | Valuation Manager / Director |
| Group (1 to 7): | Group 2 |
| **The Role** |  |
| Purpose   * Brief description of what the role is about * The reasons for having this role in place | The purpose of this role is to undertake a broad range of residential, commercial, rural lifestyle and rural property valuations for internal purposes with a focus on providing accurate and timely valuations.  All valuations to be completed in accordance with NAB Valuations standards and agreed procedures, and within Service Level Agreements (SLAs). Valuations will be undertaken via a blend of inspection and desktop basis with rural and rural lifestyle valuations predominately via desktop.  This role also provides internal business units and stakeholders local market insights and risks that support NAB Valuations to deliver a property intelligence capability within a designated area of responsibility. |
| Core Responsibilities:   * What are 3-5 core responsibilities of the role? * Does this role have any direct reports and if so, how many? | The core responsibilities of the role are to undertake valuations:   * In line with standards; * Within the agreed turnaround time; * Managing workload together with peers and Valuation Manager for optimal efficiency; * Demonstrate a desire for ongoing improvement; * Actively share local property knowledge with banking colleagues through discussions and presentations from time to time.   **No Direct Reports** |
| Success:   * What does success looks like? * What are 3-5 deliverables that define the success of the role? | * Actively improve property understanding of NAB via colleague engagement and property market updates; * Actively drive and contribute to a culture of continuous improvement, including full adoption of all NABVal best practices, processes and workforce tools; * The quality and professionalism of valuations being undertaken; * Achievement of turnaround time and key milestones; * Working closely with the local team and contributing to the desired workload. |
| KPI’s:   * How success in this role measured and what are the measures? | * Meet or exceed all measures including SLA’s and TAT as outlined in the Performance Plan. |
| **The Person** |  |
| Critical Experiences:   * Describe 3 experiences that the candidates must have in their past employment history | Critical experience includes:   * A passion for property; * Strong written and verbal communication; * Demonstrated positivity and ability in working as a team; * Technology savvy; * A willingness to learn, desire for ongoing improvement, and an enquiring mind; * Attention to detail and a flexible attitude; * Ability to work within an adaptive environment. |
| Qualifications:   * Any Tertiary and other professional qualifications required | * Completion of an approved course of study as defined by the Australian Property Institute. * Membership of the Australian Property Institute as a Provisional, Associate or Fellow member, or Registration as a Licensed Valuer, if required, under state legislation. API and/or RICS recognition with rural valuation notation desirable. |
| Core Skills & Capabilities  required: | Communication – Advanced  Writing – Expert  Analytical Reasoning – Expert  Resilience - Advanced  Conflict Resolution - Advanced  Risk Management – Advanced  Numeracy – Expert  Computing – Advanced  Planning – Advanced |
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