

ROLE PURPOSE STATEMENT



Effective Date

Author

1. Role Information

Position Title		Group #
Division	Direct Team Name	
Reporting to People Leader Position		Location

2. Role Purpose

Why do we need this role? What and how is it expected to contribute to results?

Core Responsibilities

Autofilled from Group #

Key Role Responsibilities

These are the material tasks or activities which the employee is responsible for each day. Questions to consider:

- What are the tasks or activities which this role is responsible each day?
- What are the main challenges or the role?

Risk

Accountabilities

Decision rights and financial accountability

Accountabilities are the decision rights the role has. Questions to consider:

- What is the decision-making freedom of the role? Is it broad or defined within existing practices?
- What ability does the role have to change existing approach or practices?

People Accountability

People Accountability

Direct Reports

3. Role Knowledge & Technical Competencies

Considerations in this section should include:

- How many years of professional experience required? And what kind of professional experience?
- How many years of managerial experience required? And what kind of managerial experience?
- Any specific qualifications?

Values and Behaviours

Passion for Customers

Be Bold

Win Together

Respect for People

Do the Right Thing