

# MW ROLE MANDATE

Date assessed: July 2024

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<b>Position</b>	<b>Project Manager</b>	<b>Reports to</b>	<b>Manager Service Enablement Water Transfer</b>			<b>Group</b>	<b>3</b>
<b>Division</b>	<b>Service and Asset Lifecycle</b>	<b>Span of Control</b>	Direct Reports:	0	Indirect Reports:	<b>Grade</b>	<b>16</b>
<b>Role Purpose</b>					<b>Measures of Success</b>		
The Project Manager is accountable to for the Manager Service Enablement Water Transfer & Drainage Pump Stations achieving business benefits from the delivery of the Service Enablement One Water program by implementing best practice systems, processes and procurement methodologies; and ensuring all allocated projects are delivered safely, efficiently, on time, to budget and meet the required business quality and functional requirements.					<b>Time focus:</b> <i>(see detail over page)</i> 5% Influencer      5% Strategist 45% Contributor    45% Driver		
<b>Key Individual Accountabilities</b>					<b>Qualifications &amp; Experience</b>		
<ul style="list-style-type: none"> <li>The realisation of business benefits via the safe and effective delivery of all allocated projects within the Service Enablement One Water Program</li> <li>Achieving value for money outcomes by challenging project scope, delivery methodologies and driving best practice in capital delivery systems and processes</li> <li>Drive Generative safety culture on projects</li> <li>Accountable for Project budget, schedule, forecast and risks, and OH&amp;S</li> <li>Safe delivery and handover of defined project functional requirements within agreed parameters of time, quality and cost</li> <li>Engagement with PTL and/or project sponsors and key senior enterprise wide, internal and external stakeholders to clarify project outputs and scope</li> <li>Accuracy, timeliness and communication of relevant project information</li> <li>Management of project risks and escalation to steering committee and sponsor as required</li> </ul>					<ul style="list-style-type: none"> <li>Project and change management experience</li> <li>Design and construction and project management of large multi-concurrent project</li> <li>Relevant Engineering Tertiary Degree</li> <li>Competency-based project management certification with a relevant local or international professional organization such as AIPM, IPMA, GAPPS or equivalent</li> <li>Post-graduate degree in business is desirable</li> <li>AusCheck Required</li> </ul>		
<b>Key Shared Accountabilities</b>					<b>Technical Capability</b>		
<ul style="list-style-type: none"> <li><b>Our People:</b> <i>Engagement Scores, NNWW, Performance Management, Resource Planning, Team Succession Planning</i></li> <li><b>Financial Sustainability:</b> <i>Overall MW Budget and Business plan deliverables</i></li> <li><b>Customer and Community:</b> <i>Team NPS score as a service; Team Customer Satisfaction and Reputation Scores</i></li> <li><b>Safety Leadership:</b> <i>TRIFR, HPIFR, Claims costs and Safety Scores from C&amp;E survey</i></li> <li><b>Vision and Purpose:</b> <i>Communicates and inspires a shared Team vision and strategic direction</i></li> <li><b>Risk:</b> <i>Ensures proactive oversight, governance and assessment of risk management consistent with the Risk Management framework.</i></li> </ul>					<ul style="list-style-type: none"> <li>Highly developed project management technical leadership skills.</li> <li>Knowledge of project management, change management, budgeting and financial acumen.</li> <li>Expertise in design and construct projects.</li> <li>Highly developed communication and negotiation skills.</li> </ul>		
<b>Decision Rights – Owns</b>		<b>Decision Rights - Influences</b>					
<ul style="list-style-type: none"> <li>Execution of Team Strategy and business plan deliverables</li> <li>Team’s operational budget</li> <li>Approval of financial expenditure (within delegated authority)</li> <li>Team structure within agreed Corporate Plan FTE &amp; budget</li> </ul>		<ul style="list-style-type: none"> <li>Embedding a Safety culture across the organisation</li> </ul>					

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<ul style="list-style-type: none"> <li>• Team succession planning</li> <li>• Regulator responses and management</li> </ul>		
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Time Focus			
Influencer	Strategist	Contributor	Driver
<ul style="list-style-type: none"> <li>• Influence change across your team and organisation to accelerate strategy execution, mind-set change and accountability</li> <li>• Build strategic internal and external relationships i.e. across business and relevant external markets (peers, customers, partners, govt.)</li> <li>• Ensure Board confidence in division</li> <li>• Support General Manager/Chief/Head of</li> </ul>	<ul style="list-style-type: none"> <li>• Position your business and the enterprise for the future</li> <li>• Use foresight thinking for innovation. Bring business knowledge, continuous improvement and insight to create distinctive value</li> <li>• Have a point of view on strategic business issues and challenges</li> <li>• Take action to maximise opportunities created by the changing business environment, for the business</li> <li>• Act to support the overall strategy – commercial, market, customer and people – while managing the impact on own team</li> </ul>	<ul style="list-style-type: none"> <li>• Contribute to achieving team and business goals</li> <li>• Coaching and inspiring others.</li> <li>• Team engagement.</li> </ul>	<ul style="list-style-type: none"> <li>• Focus on efficient operation of business, ensuring risk, compliance and customer outcomes are delivered</li> <li>• Driving operational effectiveness, process improvement, achieving budget targets, and ensure consistent audit outcomes</li> </ul>