

# MW ROLE MANDATE - Technical Leader

Date assessed: August 2023  
Date reviewed: June 2024

<b>Position</b>	<b>Senior Project Manager (Medium Risk Capital)</b>	<b>Reports to</b>	<b>Portfolio Manager (Medium Risk Capital)</b>			<b>Group</b>	<b>3</b>
<b>Division</b>	<b>Service and Asset Lifecycle</b>	<b>Span of Control</b>	Direct Reports: 0	Indirect Reports: 0	<b>Grade</b>	<b>17</b>	
<b>Role Purpose</b>					<b>Measures of success</b>		
The Senior Project Manager is accountable to the Portfolio Manager (Medium Risk Capital) for implementing best practice systems, processes and procurement methodologies, and ensuring all allocated projects within the Major Capital Program are delivered safely, efficiently, on time, to budget and meet the required business quality and functional requirements.					<b>Time focus:</b> <i>(see detail over page)</i> 5% Influencer      5% Strategist 45% Contributor      45% Driver		
<b>Key individual accountabilities</b>					<b>Qualifications &amp; Experience</b>		
<ul style="list-style-type: none"> <li>The safe and effective delivery of all allocated projects within the Major Capital Program:</li> <li>Achieving value for money outcomes by challenging project scope, delivery methodologies and driving best practice in capital delivery systems and processes</li> <li>Drive Generative Safety culture.</li> <li>Diligently manage Cost, budget, schedule and quality as per MPD business targets.</li> <li>Including the delivery of high risk, high value and complex projects.</li> <li>Taking care of own and colleagues Health and Safety through identification and reporting of hazards and active involvement in improvement initiatives.</li> </ul>					<ul style="list-style-type: none"> <li>Project and change management experience on high risk, complex projects</li> <li>Design and construction and project management of large multi-concurrent project</li> <li>Relevant Engineering Tertiary Degree or similar</li> <li>Competency-based project management certification with a relevant local or international professional organization such as AIPM, IPMA, GAPPS or equivalent is desirable</li> <li>Post-graduate degree in business is desirable</li> <li>AusCheck Required</li> </ul>		
<b>Key shared accountabilities</b>					<b>Technical capability</b>		
<ul style="list-style-type: none"> <li><b>Our People:</b> <i>Engagement Scores, NNWW, role model MW values &amp; behaviours</i></li> <li><b>Financial Sustainability:</b> <i>Overall MW Budget and Business plan (where applicable)</i></li> <li><b>Customer and Community:</b> <i>Divisions internal NPS score as a service; Overall MW Customer Satisfaction and Reputation Scores (where applicable)</i></li> <li><b>Safety Leadership:</b> <i>Safety Scores from C&amp;E survey</i></li> <li><b>Vision and Purpose:</b> <i>Communicates and inspires a shared Team vision and strategic direction</i></li> <li><b>Risk:</b> <i>Ensures proactive oversight, governance and assessment of risk management consistent with the Risk Management framework.</i></li> </ul>					<ul style="list-style-type: none"> <li>Safe delivery and handover of defined project functional requirements within agreed parameters of time, quality and cost</li> <li>Engagement with internal and external stakeholders to drive project outcomes</li> <li>Management of project delivery phase including time/cost/quality/risks</li> <li>Application of project management, change management and interpersonal skills to projects</li> </ul>		

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Decision Rights – owns	Decision Rights - influences
<ul style="list-style-type: none"> <li>• Management of large scale and high risk complex projects</li> <li>• Project scheduling and financial management</li> <li>• Project risk management</li> <li>• Engineering design review outcome recommendations</li> <li>• Development and execution of the works</li> <li>• Project related reporting</li> <li>• Tender of work to service providers</li> </ul>	<ul style="list-style-type: none"> <li>• Risk appetite and tolerance settings</li> <li>• Corporate Strategies and Guidelines</li> <li>• Change Management Process</li> <li>• Delivery strategy development</li> <li>• Program governance and process compliance</li> <li>• Creating project business cases and forecasting control</li> <li>• Embedding a Safety culture across the organisation</li> </ul>

Time Focus			
Influencer	Strategist	Contributor	Driver
<ul style="list-style-type: none"> <li>• Influence change across your team and the organisation to accelerate strategy execution, mindset change and accountability.</li> <li>• Build strategic relationships across the organisation and relevant external markets (peers, partners, govt.).</li> <li>• Support business leadership</li> </ul>	<ul style="list-style-type: none"> <li>• Position your team and the organisation for the future (Future Focus), using foresight for innovation</li> </ul>	<ul style="list-style-type: none"> <li>• Contribute to achieving team and business goals</li> <li>• Implement a high standard of project management and technical skills in delivering business and community outcomes on large scale highly complex projects</li> <li>• Contribute to knowledge sharing and development of less experienced colleagues.</li> <li>• Contribute to achieving KPIs</li> <li>• Contribute to the technical capability and development of the team</li> </ul>	<ul style="list-style-type: none"> <li>• Focus on efficient operation of business, ensuring risk, compliance and customer outcomes are delivered.</li> <li>• Driving operational effectiveness, process improvement, achieving capital spend targets, and ensure consistent audit outcomes</li> </ul>