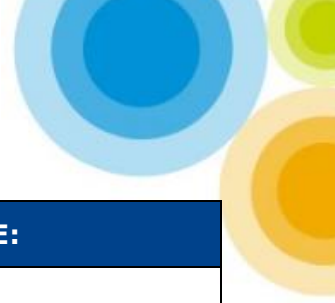


MELBOURNE WATER POSITION DESCRIPTION

OFFICIAL

Senior Asset Manager



REPORTS TO:	DIRECT REPORTS AND TEAM SIZE:
Project Manager	This role has 0 direct reports.
THIS ROLE EXISTS TO: (PURPOSE)	
Provide Senior Asset Manager expertise to support the Project Manager in applying best practice asset management to complete the asset registration process and develop the maintenance programs for developer constructed storm water assets that deliver the required waterway services in line with the Port Phillip and Westernport Healthy Waterways Strategy.	
KEY ACCOUNTABILITIES:	
<ul style="list-style-type: none"> • Support the Project Manager by: <ul style="list-style-type: none"> ○ Providing expert advice and technical direction in developing and applying management regimes that will protect and improve the condition and function of developer constructed storm water quality treatment systems and constructed waterway assets. ○ Developing, applying and communicating relevant approaches for prioritising the maintenance works program for developer constructed storm water quality treatment systems and constructed waterway assets. ○ Assessing and reporting on waterway water quality and storm water quality treatment system asset performance, service capability and risk to waterways services. ○ Establishing and maintaining the requisite waterway asset management policies, plans, procedures and standards. • Contribute to a positive team culture, consistent with Melbourne Water’s behaviours. • In delivering all accountabilities, strive for a generative safety culture, taking care of own and colleague’s health and safety through active identification, elimination and management of safety risks. • Build and maintain positive customer and stakeholder relationships. 	
KEY RESPONSIBILITIES	KPIs
Asset Management <ul style="list-style-type: none"> • Provide expert understanding of the: <ul style="list-style-type: none"> ○ condition of waterway water quality and storm water quality treatment assets and the effectiveness of water quality and storm water quality management interventions. ○ performance of waterway water quality and storm water quality treatment assets and their service capability / risk to service. • Complete the asset registration process in line with the relevant Melbourne Water procedures • Establish requisite standards and management regimes to manage stormwater assets. 	<ul style="list-style-type: none"> • Our people are recognised as world leaders in Asset Management and Maintenance through industry benchmarking. • Successful implementation of the intent of Melbourne Water’s Asset Management Strategy as it relates to waterways. • Agreed waterway management standards, management regimes and guidelines are up to date and contemporary.
Customer Service and relationship management <ul style="list-style-type: none"> • Understand customer needs and provide progressive and timely solutions. • Build strong and productive relationships. • Influence others to pursue a course of action. • Contribute to a positive team culture. 	<ul style="list-style-type: none"> • Reputation survey results • Act in accordance with the agreed Melbourne Water and team behaviours.

MELBOURNE WATER POSITION DESCRIPTION

OFFICIAL

Senior Asset Manager



Generative Safety Culture

Support team leadership in proactive Health and Safety Leadership and in addition to a personal commitment to generating a safety culture and to involving other team members in team health and safety plans.

- Contribute to the team's Health and Safety plan managed safety initiatives.

SKILLS, KNOWLEDGE AND EXPERIENCE REQUIRED:

- Experience in all relevant environmental aspects of stormwater quality treatment systems.
- Experience in developing effective networks in a diverse and complex multiagency delivery environment.
- Experience working with asset management processes and procedures.
- Experience working in geomorphology or waterway engineering a bonus
- Good problem solving and analytical skills which adds value to business and customers.
- Proven communication and negotiation skills.
- Extensive coordination, prioritisation and time management skills to deliver on long-term objectives while managing day-to-day challenges within tight timeframes and work unsupervised.
- Proven judgment working in a complex and multi-agency environment.
- Demonstrated ability to effectively communicate verbally and in writing with all stakeholders and to prepare and deliver information to an audience in a professional manner.
- Demonstrated experience in supporting a healthy, safe and supportive work environment
- Demonstrated commitment to self-awareness, self-reflection and ongoing personal development.

KEY RELATIONSHIPS:

All Melbourne Water employees are responsible for managing aspects of our customer/stakeholder relationships and service interactions, and will work proactively to deliver a consistent customer experience.

INTERNAL

- Service Programs – Healthy Waterways
- Service Delivery – Waterway and Catchment Services & Operations
- Customer and Strategy
- Service Futures
- Safety

EXTERNAL

- Local Government
- Department of Energy, Environment and Climate Action
- Parks Victoria

SALARY RANGE:

- EA Salary Level

OTHER COMMENTS:

This role requires the following:

- Understanding of asset management principles.

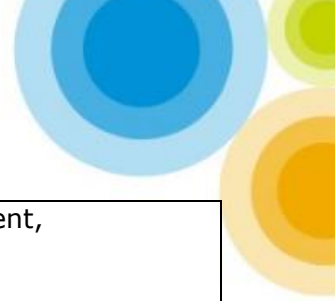
MELBOURNE WATER POSITION DESCRIPTION

OFFICIAL

Senior Asset Manager

- Tertiary qualification in Ecology/Biological Sciences/Natural Resource Management, engineering or related technical discipline.
- Victorian Driver's License.

Location: 990 Latrobe St, Docklands



Job level: EA 7

Assessed by: People Hub

Date Assessed: August 2024

Last reviewed date: August 2024

HR TEM Position Description

Doc ID: 67591670

Approved July 2024

Version 3