MELBOURNE WATER POSITION DESCRIPTION

Stormwater Partnerships Program Lead

REPORTS TO:	DIRECT REPORTS AND TEAM SIZE:
Area Lead Flood & Stormwater Partnerships	This role has no direct reports.

THIS ROLE EXISTS TO: (PURPOSE)

The Stormwater Partnerships Program Lead establishes and leads collaborative projects with partners that improve stormwater management across Greater Melbourne and achieve objectives in Melbourne Water's Healthy Waterways Strategy, primarily supported through the Liveable Communities Liveable Waterways incentives program.

KEY ACCOUNTABILITIES:

- Lead the development and delivery of the Stormwater Partnership capacity building program.
- Lead engagement with priority partners to instigate collaborative stormwater project applications through the Liveable Communities Liveable Waterways Program
- Lead collaborations with co-delivery partners, engaged community groups and other relevant stakeholders to achieve Healthy Waterways Strategy stormwater performance objectives.
- Lead litter collaborations with delivery partners to contribute towards Healthy Waterways Strategy objectives.
- Contribute to Melbourne Water teams working across litter to support reporting and oversight of enquiries
- Establish and manage strategic stormwater partnerships in priority areas to support achievement of Healthy Waterways stormwater performance objectives.
- Collaborate with other Melbourne Water groups to support the effective delivery of stormwater projects, partnerships and stormwater management capacity building with co-delivery partners.
- Understand the needs of customers and stakeholders, particularly local government and the water industry. Advocate and negotiate for improved stormwater management outcomes across the region.
- Represent Melbourne Water at workshops and presentations for external customers, local government, industry and research organisations.
- Share knowledge and information with partner organisations, customers and internal teams to support integrated project outcomes.
- Identify, influence and implement opportunities for program improvement and consistency across the broader Service Partnership and Waterways and Catchment Services teams.
- Taking care of own and colleagues Health and Safety through identification and reporting of hazards and active involvement in improvement initiatives

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KEY RESPONSIBILITIES	KPIs
Program Management • Identifying and prioritising partners to engage with around stormwater management activities, with reference to the Healthy Waterways Strategy Stormwater performance objective areas • Proactive recruitment with co-delivery partners to develop projects and facilitate applications for both stormwater projects and partnerships • Lead the governance of stormwater partnerships including application process, partnership agreements, contracts, terms of reference program plans and evaluation steps • Negotiation of partnership funding agreements in collaboration with Incentives Coordinator where relates to the incentives funding application • Proactively identify and manage emerging relationship and/or service delivery issues, and escalate to the relevant governance groups as appropriate to facilitate an effective resolution. • Apply project management principles to manage partnership agreements and deadlines. • Deliver the monitoring and reporting of stormwater projects and partnerships, including contributions to strategic goals/objectives, aligned with the Liveable Communities Liveable Waterways program as necessary. • Lead cross business working groups to improve overall coordination of stormwater programs • Manage contractors as required to deliver outsourced projects	• Develop and deliver annual work plan in consultation with Area Lead • Annual program review undertaken to inform priorities • Establishment of agreement for each partnership • Partnerships delivered in accordance with Partnership Framework • Increased proportion of Stormwater Incentives funding being invested in Healthy Waterways Strategy Stormwater priority areas
Partnership Performance • Build trusting relationships with co-delivery partners to support the achievement of performance objectives and shared outcomes • Drive the achievement of on-ground results together with co-delivery partners and other stakeholders in a complex and changing environment • Drive the governance of projects and ongoing engagement with partners and key stakeholders,	• Establishment of a works program for each partnership • Meetings scheduled and actions completed on schedule • Agreed targets and plans achieved • Demonstration of Melbourne Water values of care, courage and integrity • Effective relationship and program management of partnerships and co-delivery partners of the Healthy Waterways Strategy

and provide support to partnership committees and other relevant reference and technical groups. • Manage monitoring and reporting on the implementation of the projects and the delivery of project outcomes against key milestones. • Successfully influence and drive works program related to each partnership project. • Lead the maintenance and update of individual partnership documentation such as project schedules, risk registers and other governance documents. • Foster positive working relationships between Service Optimisation and Enablement, Waterway and Catchment Services, Waterways & Land Delivery teams, Service Futures and other internal stakeholders.	
Continuous improvement • Regular review and identification of improvements for the Incentives Partnership Framework to support a consistent approach for partnership delivery across WCS and integration within the LCLW application process and system. • Initiate and lead innovative partnership projects that contribute to MW's ability to meet our strategic goals and improve relationships with our partners in the co-delivery of stormwater services.	• Delivery of allocated improvement initiatives • Development of an annual workplan in consultation with Area Lead and delivery of agreed workplan.
Safety & Wellbeing • Take care of own and colleagues Health and Safety through identification and reporting of hazards and active involvement in improvement initiatives. • Manage wellbeing through active prioritisation of work plan with manager.	• Team Safety Management Plan actions assigned to you are implemented on schedule • Demonstration of safety leadership in day to day activities • Contribution to improved alignment and engagement score

SKILLS, KNOWLEDGE AND EXPERIENCE REQUIRED:
• A sound understanding of innovative collaboration and engagement approaches • Highly developed project management and organisational skills in a multi stakeholder environment The proven ability to develop and manage strong relationships and partnerships with external organisations. This includes experience in negotiating preferred outcomes. • A high degree of self-motivation, autonomy, resilience, adaptability and leadership.

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- Excellent interpersonal skills and an ability to communicate clearly and effectively with a wide range of people within Melbourne Water, external organisations and with the general public.
- Strong communication skills to deal with complex/conflicting circumstances and ability to convey stormwater management technical information
- Well organised and outcomes focused with skills in planning, priority setting and time management.
- Ability to lead and direct consultants and contractors to deliver on program deliverables.
- Ability to think creatively, to work under pressure and recognise and respond to sensitive issues
- Demonstrated ability to support team members to deliver projects.
- Demonstrated ability to supervise and direct consultants or contractors.
- Demonstrated experience, knowledge and understanding of the underlying principles in at least some of the following disciplines - stormwater management, water sensitive cities, integrated water management or natural resource management

KEY RELATIONSHIPS:

All Melbourne Water Employees are responsible for managing aspects of our customer/stakeholder relationships and service interactions, and will work proactively to deliver a consistent customer experience.

INTERNAL

This role requires a large number of internal relationships to be effective, including with:

- Waterway and Catchment Services including Waterway & Catchment Operations teams
- Service & Asset Lifecycle teams
- Infrastructure Operations
- Service Futures
- Various Service Futures and Customer, Community & External Affairs teams
- Corporate Services

External

- This role will be required to list and build collaborative and constructive relationships with numerous external stakeholders including local government, water retailers, consultants, industry groups, schools, members of the general public, special interest groups (including Landcare and community groups) various government agencies and research organisations.
- The incumbent will need an ability to influence decisions and drive behaviour change in external organisations.
- Other authorities and agencies such as the Victorian Environment Protection Authority, Parks Victoria, the Department of Energy Environment and Climate Action, and Department of Transport and Planning and Water Authorities.

SALARY RANGE:

- EA salary level 7

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OTHER COMMENTS:
This role requires the following: • A tertiary qualification in science, environmental management, IWM, communications or related disciplines • Extensive practical experience in stakeholder engagement and relationship management • Extensive practical experience in program management • Previous stormwater management experience (desired but not mandatory) • Criminal Records Check. • Victorian Drivers Licence. Location: 990 LaTrobe Street, Docklands, VIC, 3008