

MELBOURNE WATER POSITION DESCRIPTION

SENIOR ASSET MANAGER, PLANNING, WATER & SEWERAGE



REPORTS TO:	DIRECT REPORTS AND TEAM SIZE:
Area Lead, Planning, Water and Sewerage	Co-ordination of Contractors and Casuals under a matrix management structure
THIS ROLE EXISTS TO: (PURPOSE)	
<p>To provide analysis of service performance and insights to Asset Managers working across the Service Delivery Lifecycle to deliver and drive effective and efficient asset management outcomes. Provide daily technical leadership, co-ordination and oversight of their portfolio(s) in collaboration with the broader business.</p>	
KEY ACCOUNTABILITIES:	
<p>Taking responsibility for own and colleagues' Health and Safety through identification and reporting of hazards and active involvement in improvement initiatives.</p> <p>Under limited supervision:</p> <ul style="list-style-type: none"> • Provide Asset Management input and support the development and maintenance of Service Plans by taking a service view across the asset base. • Develop and maintain Asset Management Plans that articulate service objectives and performance criteria/metrics for a Location/Network. • Develop and maintain of management strategies/regimes for assets that articulate criticality, operating envelopes, management regimes and replacement approach. • Develop asset renewals models and strategies in order to have a clear plan for how to program capital projects. • Facilitate the establishment and integration of water & sewerage functional asset strategies (e.g. automation) for implementation • Undertake the review of water & sewerage service risk profiles and the preparation of the Service Capability Report for those services. • Undertake the development of Renewals Plans & Maintenance Forecasts for Water & Sewerage Assets and the establishment of investment programs. • Consistently apply relevant Asset Management process and procedures, and improve processes and systems within existing policy guidelines. • Seek efficiencies through implementation of new technologies or alternative approaches where direct benefits can be achieved. (innovation) • Develop insights that enable decision-making to ensure Whole of Lifecycle cost of assets and services is minimised. • Develop and maintain relationships with key customers and stakeholders. • Compliance with asset management systems and process. 	

Job Level: EA7

Assessed by:
P&C

Date: May 2019



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SKILLS, KNOWLEDGE AND EXPERIENCE REQUIRED:

- Proven history of working as a collaborative team member and working in a constructive culture to achieve customer centric outcomes.
- Strong interpersonal skills together with excellent verbal and written skills.
- Demonstrate initiative and ability to prioritise and perform complex professional/technical work with limited supervision and exercise professional/technical judgement.
- Ability to influence decision making and provide guidance.
- Knowledge and proven application of general asset management processes and risk assessment techniques related to large scale infrastructure management.
- Knowledge and proven experience in Whole of Life Asset Management and large scale infrastructure planning.
- Highly developed interpersonal skills together with excellent verbal and written skills
- Experience with corporate IT systems (e.g., MS Office, Maximo, MapInfo etc)
- Provide technical guidance and oversight in relation to complex works, projects and programs
- Demonstrate initiative and ability to self-prioritise and perform complex professional/technical work under limited supervision.
- Demonstrated and proactive Health and Safety leadership and a personal commitment to Health and Safety procedures, policies and plans.

KEY RELATIONSHIPS:

All Melbourne Water employees are responsible for managing aspects of our customer/stakeholder relationships and service interactions, and will work proactively to deliver a consistent customer experience.

Internal

- Consult and constructively work with Operations, Maintenance, Capital, Planning and Business Services teams.
- Ability to work across teams and develop strong working relationships broadly across Melbourne Water

External

- Assist in the management of specialist consultants and specialist service providers.
- Consult and constructively work with Melbourne Water partners
- Liaise and consult with other interested agencies (e.g. Local government, Worksafe, etc.)

SALARY RANGE:

- Melbourne Water reserves the right to remunerate people according to their ability to perform the functions of the role based on their qualification, skills and experience.

OTHER COMMENTS:

This role requires the following:

- Tertiary degree in relevant engineering field or extensive experience in related area
- Criminal Records Check
- Medical Assessment
- Current full Victorian Driver's License

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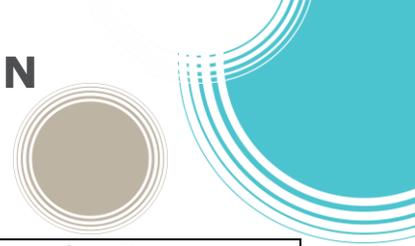
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- Travel to various Melbourne Water sites – e.g. treatment plant sites and transfer sites.

Location: 990 Latrobe Street, Docklands, Victoria. Work at other metropolitan sites can be requested, to carry out the duties and function of the position – subject to consultation and agreement with Manager.

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