MELBOURNE WATER POSITION DESCRIPTION

Crew Natural Resource Management

REPORTS TO:	DIRECT REPORTS AND TEAM SIZE:
Program Lead	This role has no direct reports.

THIS ROLE EXISTS TO: (PURPOSE)

The Crew Member is responsible for the execution of natural resources management and civil maintenance/project works on Melbourne Water's Waterways and Land assets.

KEY ACCOUNTABILITIES:

- Successful delivery of maintenance and project activities across a geographical area of Melbourne Water's Waterways and Land assets.
- Taking care of own and colleagues Health and Safety through identification and reporting of hazards and active involvement in improvement initiatives.

KEY RESPONSIBILITIES	KPIs
The list of indicative duties set out below is intended as a general guide **General Duties:** • Undertake natural resource management and/or civil asset maintenance/project activities in waterways and land delivery environments • Operation of a range of hand and power tools • Undertake further training to enhance job capabilities for specified field works • Assist in the provision of on-the-job training under the direction of a leading hand • Work under routine supervision either individually or in a team environment • Use and perform routine maintenance on tools and equipment • Understand and undertake defined quality control/assurance procedures including the ability to recognise fundamental quality deviations or faults • Operate within and contribute to improvement of Melbourne Water policies and procedures (including OH&S procedures), Task Risk Assessments, Standard Operating Procedures and Environmental Management System requirements. • Take care of own and colleagues Health and Safety through identification and reporting of hazards and active involvement in improvement initiatives. • Respond to call outs as per Incidents and/or Emergency Response	• Service delivery targets, safety and customer service quality KPI's as noted in agreed service levels and procedures • Accurate and timely reporting of all incidents, near misses and hazards • Customer feedback

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SKILLS, KNOWLEDGE AND EXPERIENCE REQUIRED:

- Ability to work proactively as a member of the team, contribute fully to team decision-making and take responsibility for own role in ensuring the safety of all team members and other personnel on site
- Experience in natural resource management or civil asset maintenance/project works
- Problem solving skills, including the ability to deliver the appropriate outcomes
- Sound interpersonal skills and an ability to communicate clearly and effectively with a wide range of people both within Melbourne Water, external organisations and with the general public
- Ability to work and contribute in a team environment to improve processes, respond to various demands and manage multiple activities simultaneously
- Ability to work under pressure and in emergency situations
- Ability to use initiative and innovation in a range of tasks

KEY RELATIONSHIPS:

All Melbourne Water employees are responsible for managing aspects of our customer/stakeholder relationships and service interactions, and will work proactively to deliver a consistent customer experience.

Internal

WLD Crew members are required to communicate with a broad range of internal teams. Communication with internal stakeholders includes provision of advice on specific projects and procedures relating to maintenance or project activities.

External

WLD Crew members are required to communicate with external stakeholders as required including private landholders, local governments, community groups, consultants, members of the general public and various other government agencies .

SALARY RANGE:

- Melbourne Water reserves the right to remunerate people according to their ability to perform the functions of the role based on their qualifications, skills and experience.

OTHER COMMENTS:

WLD Crew Member require the following:

- Criminal Records Check
- Medical Assessment
- Victorian Driver's license or ability to independently travel to work sites

Location: Regional location as required