

MELBOURNE WATER POSITION DESCRIPTION

ASSET PRACTITIONER – Land



REPORTS TO:	DIRECT REPORTS AND TEAM SIZE:
Area Lead – Catchments and Land	No direct reports.
THIS ROLE EXISTS TO: (PURPOSE)	
<p>To apply best practice asset management in the development of integrated 3-5 year rolling investment programs that deliver the land services required to support the delivery of Melbourne Water’s core services and maximise the benefits Melbourne Water’s land portfolio for our customers and the broader community.</p>	
KEY ACCOUNTABILITIES:	
<ul style="list-style-type: none"> • As directed: <ul style="list-style-type: none"> ▪ deliver projects and project components as part of the agreed annual work programs to manage Melbourne Water land, ▪ work with internal partners to develop collaborative and integrated 3-5 year rolling to deliver the agreed land services. ▪ Contribute to assessing asset performance, service capability and risk to service associated with Melbourne Water’s land assets. ▪ establish and maintain the requisite standards, processes and management regimes for managing Melbourne Water’s land portfolio and land management infrastructure. • Build and maintain positive customer and stakeholder relationships. • As directed provide expert advice on management regimes and current service capability for land assets. • Contribute to a positive team culture, consistent with Melbourne Water’s behaviours • In delivering all accountabilities, strive for a generative safety culture, taking care of own and colleague’s health and safety through active identification, elimination and management of safety risks. 	
KEY RESPONSIBILITIES	KPIs
<p>Contribute to the development of the 3-5 year program to deliver the agreed land services</p> <ul style="list-style-type: none"> • Work constructively with internal and external partners to develop a coordinated program • Provide technical advice and guidance on land management • Develop effective land management options. 	<ul style="list-style-type: none"> • Deliver agreed projects in line with the timelines, budget and quality.
<p>Asset Management</p> <ul style="list-style-type: none"> • Support and promote the application of asset management practice to manage Melbourne Water’s land portfolio. • Contribute to assessing asset performance, service capability and risk around flood risk reduction infrastructure and interventions. • Contribute to documenting best land management practice, standards and maintenance regimes 	<ul style="list-style-type: none"> • Deliver agreed projects/activities in line with the timelines, budget and quality.
<p>Customer Service and relationship management</p> <ul style="list-style-type: none"> • Understand customer needs and provides progressive and timely solutions • Build strong and productive relationships • Influence others to pursue a course of action • Contribute to a positive team culture 	<ul style="list-style-type: none"> • Reputation survey results

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<p>Generative Safety Culture</p> <p>Support team leadership in proactive Health and Safety Leadership and in addition to a personal commitment to generating a safety culture and to involving other team members in team health and safety plans.</p>	<ul style="list-style-type: none"> Contribute to the team’s Health and Safety plan managed and safety initiatives.
<p>Support team members</p> <ul style="list-style-type: none"> Effectively support team members in development of knowledge and experience around asset management and flood risk. 	<ul style="list-style-type: none"> Act in accordance with the Melbourne Water and any agreed team behaviours
<p>SKILLS, KNOWLEDGE AND EXPERIENCE REQUIRED:</p>	
<ul style="list-style-type: none"> Experience in land and natural resource management. Good problem solving and analytical skills which adds value to business and customers. Coordination, prioritisation and time management skills to deliver on long-term objectives while managing day-to-day challenges within tight timeframes and work unsupervised. Ability to effectively communicate verbally and in writing with all stakeholders and to prepare and deliver information to an audience in a professional manner. Experience in supporting a healthy, safe and supportive work environment A commitment to self-awareness, self-reflection and ongoing personal development. 	
<p>KEY RELATIONSHIPS:</p>	
<p>All Melbourne Water employees are responsible for managing aspects of our customer/stakeholder relationships and service interactions, and will work proactively to deliver a consistent customer experience.</p> <p>INTERNAL</p> <ul style="list-style-type: none"> Catchment Programs and broader Catchment Asset Management Team Waterways & Catchment Operations – Catchment Strategies and Services Waterways & Catchment Operations – Regional Services Customer and Strategy Integrated Planning Safety Commercial & Technology Services <p>EXTERNAL</p> <ul style="list-style-type: none"> Local Government Department of Environment, Land, Water and Planning Parks Victoria 	
<p>SALARY RANGE:</p>	
<ul style="list-style-type: none"> EA salary level 	
<p>OTHER COMMENTS:</p>	
<p>This role requires the following:</p> <ul style="list-style-type: none"> Appreciation and understanding of asset management principles Tertiary qualification in engineering, natural resource management, project management, or related technical discipline. Victorian Driver’s License <p>Location: 990 Latrobe St, Docklands</p>	