

DEPARTMENT OF HEALTH

Statement of Duties

Position Title:	Clinical Lead - Research
Position Number:	527147
Classification:	Allied Health Professional Level 4
Award/Agreement:	Allied Health Professionals Public Sector Unions Wages Agreement
Group/Section:	Hospitals South – Allied Health Services Physiotherapy
Position Type:	Permanent, Part Time
Location:	South
Reports to:	Discipline Lead - Physiotherapy Services
Effective Date:	March 2022
Check Type:	Annulled
Check Frequency:	Pre-employment
Essential Requirements:	Registered with the Physiotherapy Board of Australia <i>*Registration/licences that are essential requirements of this role must remain current and valid at all times whilst employed in this role and the status of these may be checked at any time during employment. It is the employee's responsibility to ensure that registration/licences remain current and to advise the Employer if their circumstances change. This includes notifying the Employer if a registration/licence is revoked, cancelled or has its conditions altered.</i>
Desirable Requirements:	Relevant research and/or clinical related post graduate qualifications or evidence of current study towards the attainment of such

NB. The above details in relation to Location, Position Type and Work Pattern may differ when this position is advertised – please refer to these details within the actual advert. The remainder of the content of this Statement of Duties applies to all advertised positions.

Primary Purpose:

In accordance with Agency policies and legal requirements, the Clinical Lead - Research will provide leadership and specialist advice in physiotherapy research and related workforce development activities across Physiotherapy Services within Hospitals South. The position will:

- Provide specialist advice and support to the Discipline Lead - Physiotherapy Services on the development and implementation of strategic initiatives in research and related workforce development.
- Work in collaboration with physiotherapy Clinical Leads, Team Leads, Deputy Managers and those engaged with research, providing leadership and specialist advice to develop initiatives in research and related workforce development that support strategic priorities across all of Physiotherapy Services.
- Develop effective linkages with professional staff across the Agency and key external stakeholders, including professional bodies, universities, the private sector, and other government departments, in relation to the provision of research and related workforce initiatives.

Duties:

1. Create and support an environment where innovation, teaching, staff professional development, and research are integral to physiotherapy practice by identifying opportunities and developing initiatives, projects, and funding submissions.
2. Provide specialist advice and support to the Discipline Lead - Physiotherapy Services on the development and implementation of strategic initiatives in research and related workforce development.
3. Work in collaboration with physiotherapy Deputy Managers and Team Leads, providing leadership and specialist advice, to develop initiatives in research and related workforce development that support strategic priorities.
4. Undertake a proactive role in developing effective linkages with professional staff within the Agency and key external stakeholders, including professional bodies, universities, the private sector, and other Government Agencies in relation to facilitating support for physiotherapy research initiatives and related workforce development.
5. Contribute to policy and planning processes that support Physiotherapy Services and prepare high level correspondence, submissions, briefings, and reports.
6. Chair, direct and participate in committees and forums affecting physiotherapy research and workforce development.
7. The incumbent can expect to be allocated duties, not specifically mentioned in this document, that are within the capacity, qualifications and experience normally expected from persons occupying positions at this classification level.

Key Accountabilities and Responsibilities:

The Discipline Lead - Physiotherapy Services will provide broad management direction for the achievement of outcomes associated with this position. The Clinical Lead - Research will be required to work without direct professional supervision and be expected to exercise considerable initiative and professional judgement, acting with autonomy in matters relating to this role. The occupant will:

- Provide specialist advice, leadership and support on research and related workforce development issues relating to Physiotherapy Services, including input to developing and implementing strategic initiatives and priorities.
- Establish and maintain links and partnerships with professional bodies, educational institutions, and internal and external service providers, relevant to the portfolio areas of this role.
- Identify and develop specific research workforce development and research projects and programs.
- Participate effectively at the senior leadership level within Physiotherapy Services.
- Be accountable for the effective and efficient delivery of research and related workforce development activities in accordance with organisational objectives.
- Oversee research programmes for Physiotherapy Services, providing leadership, guidance, consultation, and support of work undertaken.
- Where applicable, exercise delegations in accordance with a range of Acts, Regulations, Awards, administrative authorities and functional arrangements as mandated by Statutory office holders including the Secretary and Head of State Service. The relevant Unit Manager can provide details to the occupant of delegations applicable to this position.
- Comply at all times with policy and protocol requirements, including those relating to mandatory education, training and assessment.
- Actively participate in and contribute to the organisation's Quality & Safety and Work Health & Safety processes, including in the development and implementation of safety systems, improvement initiatives, safeguarding practices for vulnerable people, and related training.

Pre-employment Conditions:

It is the Employee's responsibility to notify an Employer of any new criminal convictions during the course of their employment with the Department.

Satisfactory completion of an appropriate physiotherapy course of study at a recognised tertiary institution and registered with the Physiotherapy Board of Australia.

The Head of the State Service has determined that the person nominated for this job is to satisfy a pre-employment check before taking up the appointment, on promotion or transfer. The following checks are to be conducted:

1. Conviction checks in the following areas:
 - a. crimes of violence
 - b. sex related offences
 - c. serious drug offences
 - d. crimes involving dishonesty
2. Identification check
3. Disciplinary action in previous employment check.

Selection Criteria:

1. Extensive clinical practice expertise and sound knowledge of contemporary education, health and professional development issues and their bearing on the physiotherapy workforce.
2. High level strategic, conceptual, analytical, and creative skills, along with the ability to provide specialist advice, support, and leadership, including contributing to training, policy and planning processes and the implementation of strategic research and workforce development initiatives and priorities.
3. Highly developed interpersonal, communication, presentation, conflict resolution and negotiation skills, together with the ability to develop and maintain networks and liaise with professional bodies and a broad range of internal and external health professionals.
4. Proven experience and ability to develop, implement and evaluate research workforce development activities and initiatives, and support the development and implementation of practice-based research and evaluation.
5. Demonstrated ability to prepare timely and accurate high-level correspondence, reports, submissions, briefings, promotional materials, and educational resources.

Working Environment:

The Department of Health is committed to improving the health and wellbeing of patients, clients and the Tasmanian community through a sustainable, high quality and safe health system. We value leading with purpose, being creative and innovative, acting with integrity, being accountable and being collegial.

The Department seeks to provide an environment that supports safe work practices, diversity and respect, including with employment opportunities and ongoing learning and development. We value the diverse backgrounds, skills and contributions of all employees and treat each other and members of the community with respect. We do not tolerate discrimination, harassment or bullying in the workplace. All employees must uphold the *State Service Principles* and *Code of Conduct* which are found in the *State Service Act 2000*. The Department supports the [Consumer and Community Engagement Principles](#).