

Statement of Duties

Position Title: Senior Clinical Psychologist	Position Number: 512545	Effective Date: March 2019
Group and Unit: Tasmanian Health Service (THS) - Mental Health and Statewide Services		
Section: Community Forensic Mental Health Service	Location: South	
Award: Allied Health Professionals Public Sector Unions Wages Agreement	Position Status: Permanent	
	Position Type: Full Time	
Level: 4	Classification: Allied Health Professional	
Reports To: Manager Community Forensic Mental Health Service		
Check Type: Annulled	Check Frequency: Pre-employment	

Focus of Duties:

As part of a multi-disciplinary team delivering high quality forensic mental health services and in accordance with the Mental Health Services Strategic Plan, Mental Health Service principles, National Mental Health Standards, Agency policy, legal requirements and relevant professional competencies, the Senior Clinical Psychologist will:

- Provide specialist psychological assessments, treatments and secondary consultation services for clients of the Community Forensic Mental Health, utilising evidence-based best practice principles.
- In accordance with Forensic health care principles, Agency policies and direction, legal requirements and professional competencies, undertake the delivery of quality patient care services, based on best practice and within a collaborative and multidisciplinary framework.
- Provide professional supervision and leadership to the psychological services within the Community Forensic Mental Health Service (CFMHS) multidisciplinary team.
- Act as a consultant to other agencies with regard to the assessment, support and management plans of clients with forensic mental health needs and promote community awareness in relation to mental health.
- Take a lead role in ongoing service development, inter-sectoral liaison and contributing expertise to the development of clinical skills and capabilities of staff of Statewide Forensic Mental Health Service.

Duties:

1. In consultation with the Manager CFMHS, coordinate the day to day clinical service delivery of the CFMHS psychology resource team.
2. Provide and coordinate specialist forensic psychology assessments, and provide formal court and tribunal reports.
3. Work as a member of the multidisciplinary team from a case management framework, including outreach and case management reviews, to ensure continuity of care and best practice outcomes for clients.
4. Contribute to communication process by participating in team meetings and committees that enhance the function of the Wilfred Lopes Centre, and CFMHS teams.
5. Manage a small clinical case load using psychological therapies in accordance with evidence based practice with CFMHS clients, and undertake psychological assessments of individuals in the criminal justice system.
6. Conduct mental health assessments, psychological testing and risk assessments with CFMHS clients, and provide reports to relevant bodies such as the Forensic Tribunal.
7. Provide risk assessment and management consultation in relation to non-forensic clients referred for a specialist opinion.
8. With support and guidance of the Clinical Nurse Consultant or Nurse Unit Manager for the Wilfred Lopes Centre, participate in patient behaviour management, including control and restraint, in line with authorised practices of the Wilfred Lopes Centre and Agency guidelines.
9. Provide professional supervision, continued professional, support and advice to psychological staff and psychology students within the statewide CFMHS, including the Child and Adolescent Forensic Psychologist.
10. Maintain the forensic psychology resource team referral database and coordinate the allocation of referrals statewide.
11. In consultation with the Head of Department and Manager CFMHS promote and facilitate the development and maintenance of appropriate specialist services.
12. Assist with and participate in the formulation, implementation and evaluation of quality improvement, risk management, research activities and other strategies consistent with best practice.
13. Participate in the formulation and delivery of education programs for clients, carers, health professionals and the broader community to promote awareness of mental health issues for individuals within the criminal justice system.
14. Contribute profession specific (Psychology) knowledge and skills to the team and undertake specific tasks as required.
15. Undertake specific tasks as directed by the Manager CFMHS.
16. Act as a Mental Health Officer under the *Mental Health Act 2013*.

17. Actively participate in and contribute to the organisation's Quality & Safety and Work Health & Safety processes, including the development and implementation of safety systems, improvement initiatives and related training, ensuring that quality and safety improvement processes are in place and acted upon.
18. The incumbent can expect to be allocated duties, not specifically mentioned in this document, that are within the capacity, qualifications and experience normally expected from persons occupying positions at this classification level.

Scope of Work Performed:

The Senior Clinical Psychologist will:

- Be accountable for the provision of a professional service which recognises and works within legal parameters.
- Be clinically and professionally accountable for professional oversight, leadership and standards of psychology within Forensic Mental Health.
- Be responsible for the implementation of the Mental Health Act as a Mental Health Officer.
- Recognise and maintain their own professional development needs through regular reviews of professional literature and participation in relevant staff development activities.
- Comply with security policies and procedures in the delivery of clinical care/services.
- Comply at all times with THS policy and protocol requirements, in particular those relating to mandatory education, training and assessment.

Essential Requirements:

Registration/licences that are essential requirements of this role must remain current and valid at all times whilst employed in this role and the status of these may be checked at any time during employment. It is the employee's responsibility to ensure that registration/licences remain current and to advise the Employer if their circumstances change. This includes notifying the Employer of any new criminal convictions and/or if a registration/licence is revoked, cancelled or has its conditions altered.

- Registered with the Psychology Board of Australia and endorsed to practice in the approved area of practice of Forensic Psychology.
- The Head of the State Service has determined that the person nominated for this job is to satisfy a pre-employment check before taking up the appointment, on promotion or transfer. The following checks are to be conducted:
 1. Conviction checks in the following areas:
 - a) crimes of violence
 - b) sex related offences
 - c) serious drug offences
 - d) crimes involving dishonesty
 2. Identification check
 3. Disciplinary action in previous employment check.

Desirable Requirements:

- Five or more years demonstrated clinical practice in forensic psychology with specialist knowledge of forensic client risk assessments.
- Eligibility for accreditation as a supervisor for the Forensic and/or Clinical Colleges of the Australian Psychological Society.
- Current Driver's Licence.

Selection Criteria:

1. Demonstrated experience and ability to provide leadership and coordination of service delivery within a multidisciplinary team including the provision of clinical supervision.
2. Demonstrated specialist knowledge and experience in delivering contemporary psychological therapies to forensic clients.
3. Demonstrated high-level interpersonal, oral and written communication skills including the ability to provide specialist psychological reports.
4. Demonstrated strategic, conceptual, analytical and creative skills including an ability to understand and identify relevant issues in the political, social and organisational environment.
5. Demonstrated knowledge of and ability to apply legal requirements including the *Tasmanian Mental Health Act 2013*, Criminal Justice (Mental Impairment Act) and Sentencing Act or the ability to acquire same.

Working Environment:

The Department of Health (DoH) and Tasmanian Health Service (THS) are committed to improving the health and wellbeing of patients, clients and the Tasmanian community through a sustainable, high quality and safe health and human services system, and value leading with purpose, being creative and innovative, acting with integrity, being accountable and being collegial.

State Service Principles and Code of Conduct: The minimum responsibilities required of officers and employees of the State Service are contained in the *State Service Act 2000*. The State Service Principles at Sections 7 and 8 outline both the way that employment is managed in the State Service and the standards expected of those who work in the State Service. The Code of Conduct at Section 9 reinforces and upholds the Principles by establishing standards of behaviour and conduct that apply to all employees and officers, including Heads of Agencies. Officers and employees who are found to have breached the Code of Conduct may have sanctions imposed.

The *State Service Act 2000* and the Employment Directions can be found on the State Service Management Office's website at <http://www.dpac.tas.gov.au/divisions/ssmo>

Fraud Management: The Department of Health and Tasmanian Health Service have a zero tolerance to fraud. Officers and employees must be aware of, and comply with, their Agency's fraud prevention policy and procedure and it is the responsibility of all officers and employees to report any suspected fraudulent activity to their Director or line manager, the Director HR Management and Strategy or to the Manager Internal Audit. The DoH and THS are committed to minimising the occurrence of fraud through the development, implementation and regular

review of fraud prevention, detection and response strategies, and are conscious of the need to protect employees who advise management of suspected fraudulent activity from reprisal or harassment, and to comply with its obligations under the *Public Interest Disclosure Act 2002*. Any matter determined to be of a fraudulent nature will be followed up and appropriate action will be taken. This may include having sanctions imposed under the *State Service Act 2000*.

Delegations: This position may exercise delegations in accordance with a range of Acts, Regulations, Awards, administrative authorities and functional arrangements mandated by Statutory office holders including the Secretary. The relevant Unit Manager can provide details to the occupant of delegations applicable to this position. The DoH and THS have a zero tolerance in relation to fraud and in exercising any delegations attached to this role the occupant is responsible for the detection and prevention of fraud, misappropriation and other irregularities, and for ensuring that all officers and employees are aware of their Agency's fraud policy and reporting procedures.

Blood borne viruses and immunisation: Health Care Workers (as defined by DoH and THS policy) with the Department of Health and Tasmanian Health Service are expected to comply with their Agency's policies and procedures relating to blood borne viruses and immunisation, including against Hepatitis B. Depending on the level of risk associated with their duties, Health Care Workers may be required to demonstrate current immunity, previous seroconversion to Hepatitis B or immunity following vaccination.

Records and Confidentiality: Officers and employees of the Department of Health and the Tasmanian Health Service are responsible and accountable for making proper records. Confidentiality must be maintained at all times and information must not be accessed or destroyed without proper authority.

Smoke-free: The Department of Health and the Tasmanian Health Service are smoke-free work environments. Smoking is prohibited in all State Government workplaces, including vehicles and vessels.