

DEPARTMENT OF HEALTH

Statement of Duties

Position Title:	Nurse Practitioner - Wound Management
Position Number:	507676
Classification:	Registered Nurse Grade 8, Level 3
Award/Agreement:	Nurses and Midwives (Tasmanian State Service) Award
Group/Section:	Hospitals North - Launceston General Hospital
Position Type:	Permanent, Part Time
Location:	North
Reports to:	Nursing Director - Surgery
Effective Date:	August 2013
Check Type:	Annulled
Check Frequency:	Pre-employment
Essential Requirements:	Registered with the Nursing and Midwifery Board of Australia and endorsed to practice as a nurse practitioner <i>*Registration/licences that are essential requirements of this role must remain current and valid at all times whilst employed in this role and the status of these may be checked at any time during employment. It is the employee's responsibility to ensure that registration/licences remain current and to advise the Employer if their circumstances change. This includes notifying the Employer if a registration/licence is revoked, cancelled or has its conditions altered.</i>

NB: The above details in relation to Location, Position Type and Work Pattern may differ when this position is advertised – please refer to these details within the actual advert. The remainder of the content of this Statement of Duties applies to all advertised positions.

Primary Purpose:

The occupant of this position is considered to be a clinical leader, achieving excellence within the area of wound care, as evidenced by high standards of nursing practice and patient centred care, effective stewardship of resources, commitment to developing clinical teams, and building and maintaining strong relationships with stakeholders. Clinical components include assessing, diagnosing, planning including non-pharmacological and pharmacologic treatment in the patients with acute chronic wounds.

The Nurse Practitioner - Wound Management is responsible for evaluating and implementing changes to clinical practice, initiating research and quality improvement activities to benefit all health consumers with respect to wound management. In accordance with established standards, hospital policies and procedures, provide health promotion, education and preventive care on an inpatient and outpatient basis.

Duties:

1. Clinical Leadership:

- Act as the prime source of authority in current thinking in the care of the patients using evidence based practice.
- Assess, diagnose, plan and evaluate patient care according to current evidence, referring to and collaborating with all members of the health care team as required.
- Use a discipline orientated systematic assessment tool which provides transparency in the clinical decision making process leading to an intervention, non-intervention and/or referral.
- Guide the professional and personal development of the clinical team in all matters pertaining to wound care.
- Make independent clinical decisions and initiate investigations, care/treatments and technological interventions according to patient needs and within the Nurse Practitioner scope of practice and clinical practice guidelines.
- Ensure the standard of care is continually improving, identifying achievements and problems and ensuring appropriate recognition and interventions are achieved.
- Practice within a patient centred approach to ensure that the patient's physical, psychological, spiritual and social needs are met. Promote accountability for nursing practice within the discipline by all staff.
- Research, evaluate and make recommendations for the purchase of new equipment or consumables, making the appropriate submissions.
- Review clinical documentation and promote clinically effective, accurate notation that conforms to legal requirements.
- Participate in and promote the value of research that contributes to the development of evidence based nursing practice and improved standards of care.

2. Clinical Governance:

- Responsible for the achievement of the standards and criteria of the Australian Commission on Safety and Healthcare (NSQHS Standards) and Accreditation that pertain to Hospitals North and the Nurse Practitioner discipline through monitoring progress against recommendations and facilitating the collection of evidence to support outcomes.
- Ensure that current statutory obligations, professional standards and practices are met through regular audits and other quality measures to demonstrate compliance.

- Review clinical guidelines regularly in order to further develop and progress the Nurse Practitioner role within the Launceston General Hospital.
 - Ensure incidents are documented and followed up with appropriate action where necessary.
 - Represent the Nurse Practitioner discipline in appropriate Clinical Governance and reference groups.
3. Education:
- Develop appropriate education and professional development activities.
 - Identify training and development needs in the care of the patient and initiate strategies to meet those needs.
 - Maintain the learning environment through role modelling and mentoring. Develop education packages and training strategies for discipline related training.
4. General:
- The incumbent can expect to be allocated duties, not specifically mentioned in this document, that are within the capacity, qualifications and experience normally expected from persons occupying positions at this classification level.

Key Accountabilities and Responsibilities:

The Nursing Director - Surgery will provide support for professional nursing functions, and the Director - Department of Medicine for clinical functions.

The Nurse Practitioner - Wound Management practices autonomously with a high level of individual responsibility, including:

- Integrating contemporary information and evidence with personal experience to support the decision making, innovative thinking and objective analysis that are expected at this level.
- Applying and sharing expert clinical knowledge to improve patient/client care.
- Comprehensively assessing health status including history and physical examination.
- Initiating and interpreting diagnostic pathology and/or radiology.
- Initiating interventional therapies, medications and use of health appliances or equipment.
- Clinically managing clients either directly or by delegation, including discharging from clinic settings.
- Communicating patient management plans to all relevant members of the health care team.
- Contributing clinical expertise to learning environments, which may include individual/team capability development and/or post registration clinical teaching.
- Where applicable, exercising delegations in accordance with a range of Acts, Regulations, Awards, administrative authorities and functional arrangements as mandated by Statutory office holders including the Secretary and Head of State Service. The relevant Unit Manager can provide details to the occupant of delegations applicable to this position.
- Complying at all times with policy and protocol requirements, including those relating to mandatory education, training and assessment.
- Actively participating in and contributing to the organisation's Quality & Safety and Work Health & Safety processes, including in the development and implementation of safety systems, improvement initiatives, safeguarding practices for vulnerable people, and related training.

Pre-employment Conditions:

It is the Employee's responsibility to notify an Employer of any new criminal convictions during the course of their employment with the Department.

The Head of the State Service has determined that the person nominated for this job is to satisfy a pre-employment check before taking up the appointment, on promotion or transfer. The following checks are to be conducted:

1. Conviction checks in the following areas:
 - a. crimes of violence
 - b. sex related offences
 - c. serious drug offences
 - d. crimes involving dishonesty
2. Identification check
3. Disciplinary action in previous employment check.

Selection Criteria:

1. As an endorsed Nurse Practitioner, demonstrate extensive experience and advanced competencies in contemporary wound management with an awareness and understanding that ensures optimal patient care/outcomes across the health continuum.
2. Well-developed and strong leadership skills with the ability to collaborate, educate/guide within interprofessional teams and the ability to consult, refer, liaise and negotiate on complex professional clinical services and health systems issues related to wound management.
3. Demonstrated high level interpersonal communication skills, both written and verbal, and a proven ability to educate, be influential and credible to a wide range of health professionals and consumers.
4. Demonstrated capacity: to undertake research; develop, contribute and apply quality improvement principles and strategies in wound management.
5. Demonstrate problem solving, conceptual and analytical skills with the ability to make independent and collaborative judgments.

Working Environment:

The Department of Health is committed to improving the health and wellbeing of patients, clients and the Tasmanian community through a sustainable, high quality and safe health system. We value leading with purpose, being creative and innovative, acting with integrity, being accountable and being collegial.

The Department seeks to provide an environment that supports safe work practices, diversity and respect, including with employment opportunities and ongoing learning and development. We value the diverse backgrounds, skills and contributions of all employees and treat each other and members of the community with respect. We do not tolerate discrimination, harassment or bullying in the workplace. All employees must uphold the *State Service Principles* and *Code of Conduct* which are found in the *State Service Act 2000*. The Department supports the [Consumer and Community Engagement Principles](#).