

DEPARTMENT OF HEALTH

Statement of Duties

Position Title:	Senior Physiotherapist - Outpatients
Position Number:	502067
Classification:	Allied Health Professional Level 3
Award/Agreement:	Allied Health Professionals Public Sector Unions Wages Agreement
Group/Section:	Hospitals North/North West – North West Regional Hospital Physiotherapy
Position Type:	Permanent, Full Time
Location:	North West
Reports to:	Manager - Physiotherapy Services
Effective Date:	February 2021
Check Type:	Annulled
Check Frequency:	Pre-employment
Essential Requirements:	Registered with the Physiotherapy Board of Australia <i>*Registration/licences that are essential requirements of this role must remain current and valid at all times whilst employed in this role and the status of these may be checked at any time during employment. It is the employee's responsibility to ensure that registration/licences remain current and to advise the Employer if their circumstances change. This includes notifying the Employer if a registration/licence is revoked, cancelled or has its conditions altered.</i>
Desirable Requirements:	Current Driver's Licence
Position Features:	Required to fully participate in the manual handling of clients and equipment Required to wear uniform as designated May be required to participate in an on-call roster

NB. The above details in relation to Location, Position Type and Work Pattern may differ when this position is advertised – please refer to these details within the actual advert. The remainder of the content of this Statement of Duties applies to all advertised positions.

Primary Purpose:

Promote, provide and maintain optimal Physiotherapy care for clients attending the Physiotherapy Outpatients Service.

Assist in the coordination of the Physiotherapy Outpatients team and provide a consultancy service to other Physiotherapy staff in the area of outpatient treatment.

Duties:

1. Provide and maintain optimal Outpatient Physiotherapy services across the North West region, assuming professional responsibility consistent with a senior clinical position.
2. Assess, plan, implement and evaluate evidence based treatment programs for individual clients or groups, according to the referring diagnosis, in the outpatient setting.
3. Supervise, educate and assess undergraduate Physiotherapy students and new graduate staff in clinical competency areas.
4. Maintain accurate, up-to-date treatment/digital medical records (DMR), paper records and statistics for all clients, and ensure all referring agencies receive a progress or discharge report as required.
5. Liaise closely with other service providers, both within and outside the Agency, to promote and provide quality, client-focused Physiotherapy Services. This will include referral to other service providers, using the required handover format where appropriate.
6. Ensure quality care is provided, and initiate and implement quality care programs for the Physiotherapy Outpatient Service across the North West Region in consultation with department managers.
7. Provide expert advice regarding the purchase, maintenance and safety of materials and equipment pertaining to the Physiotherapy Department.
8. Participate in the planning, development and formulation of objectives, policy documents and the clinical prioritisation process for the North West Region Physiotherapy Service.
9. Attend and participate in appropriate meetings and ensure ongoing professional development is undertaken in appropriate clinical areas to facilitate the acquisition of new clinical skills or the maintenance of existing skills.
10. The incumbent can expect to be allocated duties, not specifically mentioned in this document, that are within the capacity, qualifications and experience normally expected from persons occupying positions at this classification level.

Key Accountabilities and Responsibilities:

Directly reporting to the Deputy Manager - Outpatient Services with overall responsibility to the Manager - Physiotherapy Services, the Senior Physiotherapist - Outpatients is responsible for:

- Exercising independent professional judgement in the resolution of complex technical or critical professional problems.
- Being a Physiotherapy consultant and resource person to a range of health professionals, clients and community groups.
- Providing professional leadership and direction, set standards, evaluate performance and interpret policy applicable to the area of expertise within the Physiotherapy Service in the North West region.
- Providing supervision and education of graduate and undergraduate Physiotherapists in an efficient, effective and safe manner.
- Decision making that have a high level of impact on the provision of Outpatient Physiotherapy services across the North West region.
- Assisting in the maintenance of the workplace to a standard that complies with the Work Health and Safety (WH&S) Act, and overall responsibility for the health and safety of those under their direction.
- Where applicable, exercising delegations in accordance with a range of Acts, Regulations, Awards, administrative authorities and functional arrangements as mandated by Statutory office holders including the Secretary and Head of State Service. The relevant Unit Manager can provide details to the occupant of delegations applicable to this position.
- Complying at all times with policy and protocol requirements, including those relating to mandatory education, training and assessment.
- Actively participating in and contributing to the organisation's Quality & Safety and Work Health & Safety processes, including in the development and implementation of safety systems, improvement initiatives, safeguarding practices for vulnerable people, and related training.

Pre-employment Conditions:

It is the Employee's responsibility to notify an Employer of any new criminal convictions during the course of their employment with the Department.

The Head of the State Service has determined that the person nominated for this job is to satisfy a pre-employment check before taking up the appointment, on promotion or transfer. The following checks are to be conducted:

1. Conviction checks in the following areas:
 - a. crimes of violence
 - b. sex related offences
 - c. serious drug offences
 - d. crimes involving dishonesty
2. Identification check
3. Disciplinary action in previous employment check.

Selection Criteria:

1. Significant experience in a number of relevant areas of physiotherapy, together with a post graduate qualification or equivalent experience, or commitment towards a qualification, which supports the position.
2. Demonstrated commitment to continuous learning and quality improvement, and willingness to contribute to practice based research.
3. Ability, or potential, to work in the absence of specialised professional guidance.
4. Demonstrated ability to apply advanced communication, interpersonal and motivational skills with clients, their families, staff and community members to assist clients to achieve their treatment goals.
5. High level organisational skills, with demonstrated ability to plan and carry out a complex workload.
6. Demonstrated ability to supervise and educate other health professionals, undergraduate students and support workers.
7. Sound knowledge of all WH&S legislation and codes of practice, including the implementation of risk management strategies and basic incident investigation and hazard controls.

Working Environment:

The Department of Health is committed to improving the health and wellbeing of patients, clients and the Tasmanian community through a sustainable, high quality and safe health system. We value leading with purpose, being creative and innovative, acting with integrity, being accountable and being collegial.

The Department seeks to provide an environment that supports safe work practices, diversity and respect, including with employment opportunities and ongoing learning and development. We value the diverse backgrounds, skills and contributions of all employees and treat each other and members of the community with respect. We do not tolerate discrimination, harassment or bullying in the workplace. All employees must uphold the *State Service Principles* and *Code of Conduct* which are found in the *State Service Act 2000*. The Department supports the [Consumer and Community Engagement Principles](#).