

DEPARTMENT OF HEALTH

# Statement of Duties

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| <b>Position Title:</b>         | Specialist Therapist - Hands, Burns and Plastics  |
| <b>Position Number:</b>        | 503782  |
| <b>Classification:</b>         | Allied Health Professional Level 3  |
| <b>Award/Agreement:</b>        | Allied Health Professionals Public Sector Unions Wages Agreement  |
| <b>Group/Section:</b>          | Hospitals North – Launceston General Hospital<br>Physiotherapy Services   |
| <b>Position Type:</b>          | Permanent, Full Time/Part Time  |
| <b>Location:</b>               | North   |
| <b>Reports to:</b>             | Discipline Lead Physiotherapy   |
| <b>Effective Date:</b>         | August 2017   |
| <b>Check Type:</b>             | Annulled  |
| <b>Check Frequency:</b>        | Pre-employment  |
| <b>Essential Requirements:</b> | <p>Tertiary qualification/program of study approved by the Physiotherapy Board of Australia</p> <p>Registered with the Physiotherapy Board of Australia: or</p> <p>Tertiary qualification/program of study approved by the Occupational Board of Australia</p> <p>Registered with the Occupational Therapy Board of Australia</p> <p><i>*Registration/licences that are essential requirements of this role must remain current and valid at all times whilst employed in this role and the status of these may be checked at any time during employment. It is the employee's responsibility to ensure that registration/licences remain current and to advise the Employer if their circumstances change. This includes notifying the Employer if a registration/licence is revoked, cancelled or has its conditions altered.</i></p> |

**Desirable Requirements:** Certification of Hand Therapy (CHT) qualification or equivalent post graduate qualification  
Eligible, or working towards eligibility, for membership of the Australian Hand Therapy Association  
Current Driver's Licence

*NB. The above details in relation to Location, Position Type and Work Pattern may differ when this position is advertised – please refer to these details within the actual advert. The remainder of the content of this Statement of Duties applies to all advertised positions.*

## Primary Purpose:

Provide and maintain burn/scar management and optimal specialist management of patients with hand/upper limb pathology following trauma/surgery within the Northern region of Tasmania.

Provide professional guidance and support to level 1-2 Physiotherapists and support staff.

## Duties:

1. Assess, and plan and implement a treatment program for individual patients.
2. Educate patients, carers and other members of the health care team.
3. Provide clinical leadership and support for Level 1-2 Physiotherapists, Allied Health Assistants, Physiotherapy students, and work experience students.
4. Work as an effective member of multidisciplinary teams in achieving patient-focused outcomes, including attending clinics run by the Plastics and Surgical teams.
5. Act as a specialist resource in the designated area of speciality – hand therapy and burns management.
6. Implement, review and report on quality improvement, education and research activities and projects undertaken for the Physiotherapy Department and other teams as required.
7. Provide expert advice regarding the upgrading and maintenance of stores, hygiene and safety of equipment
8. Maintain contemporary professional knowledge through appropriate continuing professional development activities
9. Contribute to the provision of education programs for members of the department, and staff of the Launceston General Hospital and affiliated sites.
10. Provide authoritative technical or policy advice, and in-depth knowledge in these specialist areas.
11. Actively participate in the formulation of objectives, policies and priorities in the specialist areas.
12. The incumbent can expect to be allocated duties, not specifically mentioned in this document, that are within the capacity, qualifications and experience normally expected from persons occupying positions at this classification level.

## Key Accountabilities and Responsibilities:

- Operate under limited specific guidance from Clinical Lead Physiotherapist - Musculoskeletal, with general direction (management and professional), regular performance reviews and evaluation provided by the Clinical Lead Physiotherapist - Musculoskeletal.
- Required to work with minimal supervision and to exercise considerable initiative and professional judgment in complex and novel clinical areas.
- Provide professional leadership and direction: setting standards for an evaluating performance and interpreting policy in designated area of speciality.
- Responsible for participating in service development, professional development programmes and research activities.
- Responsible for working within relevant professional codes of ethics, and Launceston General Hospital policies and procedures including confidentiality, Workplace Diversity and Work Health and Safety (WH&S) requirements.
- Champion a child safe culture that upholds the National Principles for Child Safe Organisations. The Department is committed to the safety, wellbeing, and empowerment of all children and young people, and expect all employees to actively participate in and contribute to our rights-based approach to care, including meeting all mandatory reporting obligations.
- Where applicable, exercise delegations in accordance with a range of Acts, Regulations, Awards, administrative authorities and functional arrangements as mandated by Statutory office holders including the Secretary and Head of State Service. The relevant Unit Manager can provide details to the occupant of delegations applicable to this position.
- Comply at all times with policy and protocol requirements, including those relating to mandatory education, training and assessment.
- Actively participate in and contribute to the organisation's Quality & Safety and Work Health & Safety processes, including in the development and implementation of safety systems, improvement initiatives, safeguarding practices for vulnerable people, and related training.

## Pre-employment Conditions:

*It is the Employee's responsibility to notify an Employer of any new criminal convictions during the course of their employment with the Department.*

The Head of the State Service has determined that the person nominated for this job is to satisfy a pre-employment check before taking up the appointment, on promotion or transfer. The following checks are to be conducted:

1. Conviction checks in the following areas:
  - a. crimes of violence
  - b. sex related offences
  - c. serious drug offences
  - d. crimes involving dishonesty
2. Identification check
3. Disciplinary action in previous employment check.

## Selection Criteria:

1. Extensive clinical experience relevant to this specialist caseload including demonstrated clinical competence in hand therapy, splinting and burns/scar management
2. Demonstrated ability to exercise professional judgement and initiative and to work with minimal supervision in a complex work environment.
3. A proven commitment to ongoing education and a continuing contribution to the knowledge in hand therapy and burns management.
4. A proven commitment to quality care and research and professional development
5. A proven ability to work collaboratively as part of a trans-disciplinary team, with demonstrated high-level communication and interpersonal skills.

## Working Environment:

The Department of Health is committed to improving the health and wellbeing of patients, clients and the Tasmanian community through a sustainable, high quality and safe health system. We value leading with purpose, being creative and innovative, acting with integrity, being accountable and being collegial.

The Department seeks to provide an environment that supports safe work practices, diversity and respect, including with employment opportunities and ongoing learning and development. We value the diverse backgrounds, skills and contributions of all employees and treat each other and members of the community with respect. We do not tolerate discrimination, harassment or bullying in the workplace. All employees must uphold the *State Service Principles* and *Code of Conduct* which are found in the *State Service Act 2000*. The Department supports the [Consumer and Community Engagement Principles](#).