



Position Description



Our Values

- We value life
- We make every conversation count
- We will find a better way, today
- We make the complicated simple

Position Title	Technology & Information Security Risk Consultant
Position Number	
Band / Job Group	
Division	IT Shared Solutions IT Shared Solutions (ITSS) is a collaborative division that delivers IT services to the TAC and WorkSafe. The division is made up of employees from both the TAC and WorkSafe.
Branch	IT Program Delivery
Location	Geelong
Reports To	Senior Technology and Information Security Risk Consultant
Number of Direct Reports	Nil
Working with Children	Is a Working with Children check required for this position? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Financial Delegation	Nil
Job Purpose	The Technology and Information Security Risk Consultant, as part of the Program Delivery Practice, is accountable for the identification, assessment and reporting on information security and technology risks across the technology stream of WorkSafe 2030 project providing direction on effective trade-off of cost versus risk, influencing informed management decisions. A crucial element of this role is working with senior executives, Risk, IT and line-of-business managers to influence decisions on acceptable levels of risk delivered by projects.

KEY ACCOUNTABILITIES

1. Provide specialist technology risk consultancy and assessment services to manage the Information Security and Technology risks, underlying threats and vulnerabilities across the project portfolio.
2. Influence leaders in Risk, IT, Project Managers and Business to deliver appropriate risk reduction activities within projects that are aligned to the business risk appetite and strategic direction.
3. Ensure strong governance of risks and issues throughout the project lifecycle in line with the Project methodology, in particular adherence to the requirements of the respective project stage gates.
4. Analyse all new products/services concepts and proposals in the WorkSafe 2030 program, providing early advice to senior leaders on potential non-compliance to relevant Government and industry compliance requirements to influence design decisions.
5. Partner with project leaders to implement strategic and industry best practice solutions to mitigate risks.
6. Maintain a strong understanding of current industry directions and best practice relating to IT controls, Cloud and third party management, information security and data protection, risk management and regulatory compliance by attending industry forums, participating in Whole of Victorian Government forums, participating in communities of interest etc.

Organisational Responsibilities

As defined by the Occupational Health and Safety Act 2004 - Victoria employees of TAC and WorkSafe Victoria are to take reasonable care to ensure their own safety, not place others at risk by any act or omission, follow safe work procedures, report hazards and injuries and cooperate with the employer to meet work health safety obligations.

Role model all TAC Leadership Model capabilities and behaviours; Adapt & Learn, Embrace Accountability, Cultivate Partnerships, Empower Others, Exercise Judgment, Deliver Outcomes, Shape Strategy & Direction and Lead Transformation.

Participate in identification and development of initiatives, risks, changes, recommendations and



Position Description



Our Values

- We value life
- We make every conversation count
- We will find a better way, today
- We make the complicated simple

implementation of appropriate work practices, policies and guidelines to improve efficiency and/or effectiveness of work.

KEY SELECTION CRITERIA

Relevant Qualifications, Work Experience & Specialised Knowledge

1. Extensive experience in risk management in complex technology environments including, but not limited to, strategic adoption of cloud based solutions, Agile delivery, innovative solutions and transformational technology change.
2. Demonstrated ability to consult and influence senior executives across a multi-faceted workplace.
3. Demonstrated ability to engage and influence external providers to deliver services that meet the business strategic outcomes in a safe and secure manner.
4. Strong understanding of contemporary IT solutions and security treatments.
5. Strong communication, organisational and activity management skills.
6. Demonstrated experience managing risk activities across the project life cycle.
7. Understanding of industry project delivery methodologies.
8. Demonstrates behaviours consistent with our organisational values.
9. Knowledge of the Government and industry compliance landscape.
10. Preference for CISSP, CISA certification and/or equivalent/similar industry certification/s

Capabilities

- Adapt and Learn: Adapts one's approach as situations change and supports others to do the same
- Cultivate Partnerships: Builds and maintains relationships with stakeholders across roles, teams and divisions, internally and externally
- Cultivate Partnerships: Maintains an awareness of the personalities, motivations, needs, values and goals of people, and adapts own style to enhance interactions
- Cultivate Partnerships: Communicates and presents complex and abstract ideas in a clear, succinct and understandable way, suitable to the audience
- Embrace Accountability: Holds self and others accountable for actions and results against agreed goals
- Empower Others: Sets clear expectations and provides guidance to support decision making
- Empower Others: Challenges important issues constructively, provides rationale for own position and supports others when required
- Exercise Judgement: Makes sound and timely decisions based on analysis, experience and judgment, without assistance when appropriate
- Exercise Judgement: Undertakes objective analysis and draws accurate conclusions based on evidence
- Deliver Outcomes: Demonstrates thoughtful consideration for balancing achievement of different goals when delivering results
- Shape Strategy and Direction: Integrates and balances bigger-picture concerns with day-to-day activities
- Lead Transformation: Keeps abreast of trends or innovations that could improve work processes and quality of service