



HSS Registered

Registrar – Trainee – Infectious Diseases

Position Details

Position Number: 006856
Classification: Year 1-7
Agreement: Medical Practitioners Agreement
Directorate: Specialty and Ambulatory Services
Department: Department of Infectious Diseases
Location: Employing Area Health Boards include North Metropolitan Health (Sir Charles Gairdner Hospital), or South Metropolitan Health (Fiona Stanley Hospital) or East Metropolitan Health (Royal Perth Hospital) Services.

Reporting Relationships

This position reports to:

000000	Head of Department	Year 1-9
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Positions under direct supervision:

Primary Purpose of the Role

Provides and promotes high quality and patient centred care to all patients under the supervision of Clinical Supervisors within a multi-disciplinary team. Works within ability and according to the Hospital's mission & core values. Provides training, supervision and education for Resident Medical Officers (RMOs) and Interns. In collaboration with the multi-disciplinary team works to achieve national, State, and the relevant employing Area Health Board (North Metropolitan Health [NMHS], or South Metropolitan Health [SMHS] or East Metropolitan Health [EMHS]) Services performance standards and targets.



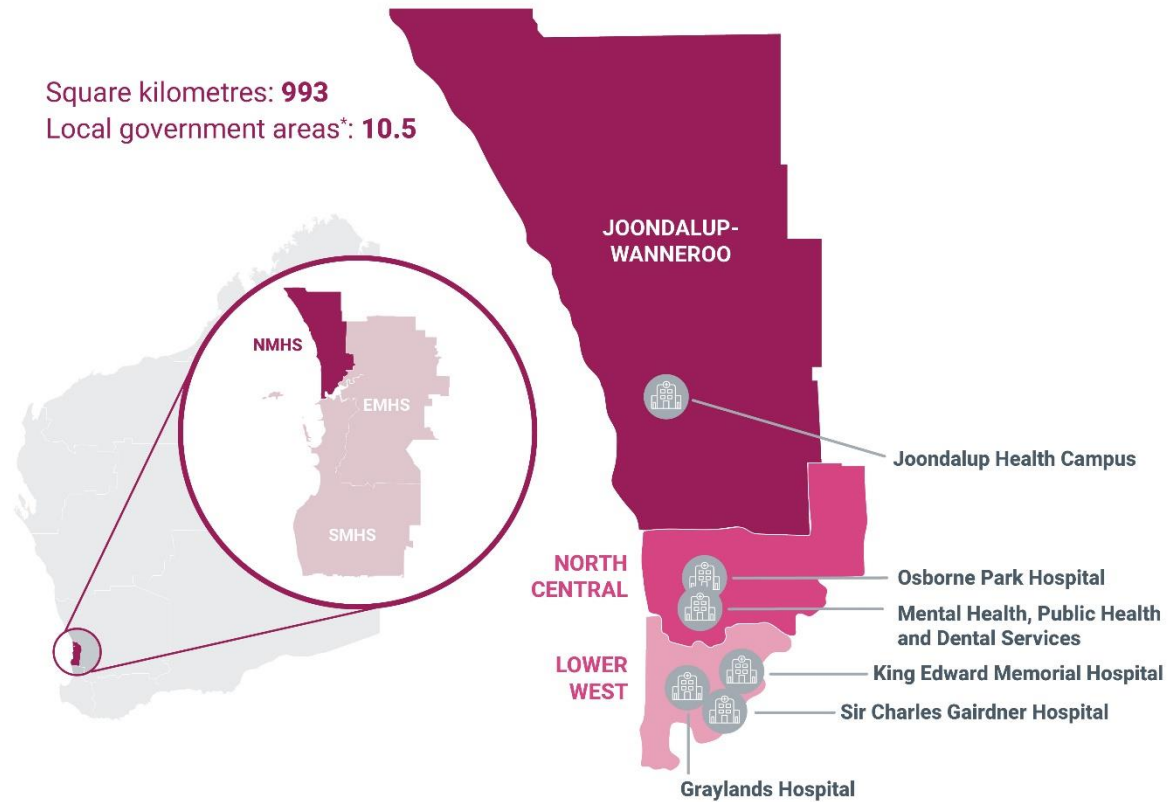
Vision

A trusted partner, delivering excellent health care for our people and our communities.



Mission

To promote and improve the health of our people and our communities.



North Metropolitan Health Service

Since our establishment in 2016, NMHS has embraced best practice to deliver improved clinical outcomes in the face of rising challenges for all healthcare providers. With a budget of \$2.16 billion and 8,917 full-time equivalent (FTE) staff, we serve a population of 736,907 people (about 28% of Western Australia’s total population) within a catchment area of almost 1,000 square kilometres. The population we serve is projected to increase by 17% between 2021 and 2031, and the number aged 65 years and older will increase by 41% over the same period. NMHS provides a comprehensive range of adult specialist medical, surgical, mental health and obstetric services in WA, delivered across three tertiary hospitals and two secondary hospitals, all fully accredited. NMHS oversees the provision of contracted public health care from Joondalup Health Campus operated under a public-private partnership. A range of statewide, highly specialised multidisciplinary services is offered from several NMHS hospital and clinic sites.

Our values



Care

We show empathy, kindness and compassion to all.



Respect

We are inclusive of others and treat everyone with courtesy and dignity.



Innovation

We strive for excellence and are courageous when exploring possibilities for our future.



Teamwork

We work together as one team in a spirit of trust and cooperation.



Integrity

We are honest and accountable and deliver as promised.

Please refer to [NMHS Values – Organisational/Individual Behaviours](#) for information on individual behaviours that reflect the organisation's values.

Our strategic priorities

We are focussing on six strategic priorities for the 2020-2025 period:



Enabling healthy communities

We build healthy and engaged communities



People-centred care

We will place our consumers' and their carers' best interests and experience at the core of all we do



Integration and connection

We will build strong connections and partnerships



Innovation and adaptive models of care

We will use research and technology to improve outcomes



Trusted, engaged and capable people

We will invest in our people and our culture



Sustainable and reliable

We will reduce harm, waste and unwarranted variation

Key Accountabilities

1. Duties specific to role

- 1.1 Undertake infectious diseases consultations and provide ongoing review of cases as required.
- 1.2 Assess and manage patients referred to the Infectious Diseases Department from the Emergency Department, and if appropriate, arrange admission under an Infectious Diseases consultant.
- 1.3 Arrange for appropriate and relevant investigations to be carried out.
- 1.4 Counsel patients and relatives where appropriate.
- 1.5 Ensure that the patient's GP is notified of admission, progress and discharge planning.
- 1.6 Notify the Infectious Diseases consultant of all Infectious Diseases consultations and admissions.
- 1.7 Attend and present infectious diseases consultations at Infectious Diseases clinical ward rounds.
- 1.8 Review Infectious Diseases inpatients at least daily and initiate discharge planning on day 1.
- 1.9 Provide telephone advice to medical staff (both within and outside the hospital) regarding the diagnosis and treatment of infectious diseases.
- 1.10 Maintain the Infectious Diseases Service database (as required).
- 1.11 Participate and contribute to the hospital's antimicrobial stewardship program.
- 1.12 Coordinate with the Hospital-in-the-Home (HITH) Registrar to ensure timely discharge of suitable patients to the HITH service.
- 1.13 Undertake active involvement in the infection control program and attend infection control meetings when available.
- 1.14 Attend infectious diseases, ambulatory care (e.g., HITH) and relevant interdisciplinary outpatient clinics as directed by the Head of Department.
- 1.15 Attend microbiology laboratory rounds, ICU and other interdisciplinary rounds as directed by the Head of the Service/Department.
- 1.16 Contribute to medical student, nursing, allied health and RMO/Intern education as required.
- 1.17 Actively participate in departmental peer review and quality improvement activities.
- 1.18 Initiate QI and clinical governance projects at unit level.
- 1.19 Participate in research projects.
- 1.20 Carry mobile phone/pager while on duty.
- 1.21 Participation in after-hours duties as required by the hospital.
- 1.22 Contribute to continuing medical education activities such as journal clubs, infectious diseases/clinical microbiology rounds and other educational meetings.

2. Clinical

- 2.1 Monitor own competence and seek assistance from consultant if uncertain about any aspects of clinical work.
- 2.2 Provide consumer centred medical care to patients. This includes communicating with the patients at their level of understanding about their condition and management, or with the immediate family when the patient is unable to comprehend within their scope of knowledge, as well as counselling patients and their carers, and providing information and advice on healthy lifestyle choices and promoting preventative health care.
- 2.3 Provide ongoing evaluation of patients under the Consultants care which includes (but not limited to) history taking, physical evaluation, formulating differential diagnoses and organising further investigations/diagnostic tests, as appropriate.
- 2.4 Communicate and co-ordinate, within the multidisciplinary team, in regard to management plans, drug prescriptions and diagnostic requests, consultations and discharge plans which are to be reviewed daily and ensuring patients are involved in the decision making of their care.

- 2.5 Take a leadership role in the ongoing care of ward and clinic patients which includes ensuring ongoing clear communication to junior medical staff and other members of the team/ward staff on daily patient management and discharge plans, prescribing medications, and any other relevant therapeutic interventions necessary for patient wellbeing.
- 2.6 When indicated and in conjunction with the team Consultant, communicate referral of patients to other medical specialists.
- 2.7 Provide advice and support, within the scope of clinical knowledge, to colleagues and other health professionals that are both internal and external to the Hospital.
- 2.8 Facilitate urgent and elective admissions for patients, and patient reviews at the request of hospital staff, the patient or their family on the same day of the request.
- 2.9 In conjunction with team Consultant, conduct a clinical review of all inpatients daily and facilitate appropriate discharges before 10.00 a.m.
- 2.10 Perform or assist with medical procedures as required.
- 2.11 Ensure that the medical record (including discharge summaries) is accurately updated after review of each patient and is documented in a clear manner.
- 2.12 Supervise, mentor, teach and promote the learning of undergraduates, Interns and Residents.
- 2.13 Prepare case presentations for Grand Rounds, Hospital and Departmental meetings, Clinical Reviews and other relevant activities, as required and directed.
- 2.14 Participate in clinical incident reviews through open disclosure.
- 2.15 Complete clinical documentation and undertake other administrative/management tasks as required.
- 2.16 Undertake clinical shifts and on call duties at the direction of the Head of Department
- 2.17 Participate in departmental and other meetings as required to meet organisational and service objectives.
- 2.18 Comply with Medical Staff Guidelines issued by the employing hospital.

3. Education/Training/Research

- 3.1 Participate and engage in continuing professional development and educational activities.
- 3.2 Initiate and participate in the education and training of medical students, interns, residents and other members of the multidisciplinary team through ward rounds, formal presentations, tutorials and other modalities.
- 3.3 Participate in evidence based clinical research and audit activities relevant to speciality.
- 3.4 Participate in mandatory training activities to ensure compliance with the relevant employing Area Health Board (North Metropolitan Health, or South Metropolitan Health or East Metropolitan Health) Services policies.
- 3.5 Complete an end-of-term and annual professional development review of performance with the Head of Department or Departmental Supervisor of Training.

4. NMHS Values: *Care, Respect, Innovation, Teamwork, Integrity*

- 4.1 Reflect the NMHS values in the way you work, behave and make decisions.

5. NMHS Governance, Safety and Quality Requirements

- 5.1 Participates in the maintenance of a safe work environment.
- 5.2 Participates in an annual performance development review.
- 5.3 Supports the delivery of safe patient care and the consumers' experience including participation in continuous quality improvement activities in accordance with the requirements of the National Safety and Quality Health Service Standards and other recognised health standards.
- 5.4 Completes mandatory training (including safety and quality training) as relevant to role.
- 5.5 Performs duties in accordance with Government, WA Health, North Metropolitan Health Service and Departmental / Program specific policies and procedures.
- 5.6 Abides by the WA Health Code of Conduct, Occupational Safety and Health legislation, the Disability Services Act and the Equal Opportunity Act.

6. Undertakes other duties as directed.**Work Related Requirements**

The following criteria should be considered in the context of the NMHS Vision, Mission and Values.

Essential Selection Criteria

1. Eligibility for registration by the Medical Board of Australia.
2. Eligibility for enrolment in the Infectious Diseases Advanced Training program through the RACP.
3. Demonstrated ability to provide medical education, teaching, supervision, training, and support.
4. Demonstrated verbal and written communication skills and interpersonal skills to effectively interact with patients, their families, and staff at all levels.
5. Demonstrated organisational and time management skills.
6. Knowledge and understanding of continuous quality improvement principles.

Desirable Selection Criteria

1. Demonstrated clinical and procedural experience in a range of medical disciplines.
2. Demonstrated commitment to ongoing education and research.
3. Current knowledge and commitment to Equal Opportunity in all aspects of employment and service delivery.

Appointment Prerequisites

Appointment is subject to:

- Evidence of registration by the Medical Board of Australia must be provided prior to commencement.
- Working with Children (WWC) Check, compulsory check for people who carry out child-related work in Western Australia.
- Provision of the minimum identity proofing requirements.
- Successful Criminal Record Screening Clearance.
- Successful Pre-Employment Integrity Check.
- Successful Pre-Employment Health Assessment.

Certification

The details contained in this document are an accurate statement of the duties, responsibilities and other requirements of the position.

Manager/Supervisor

Name:
Signature/HE:
Date:

Dept./Division Head

Name:
Signature:
Date:

Position Occupant

Name:
Signature:
Date: