



Registrar – Service – General Surgery

Medical Practitioners Agreement: Year 1-7

Position Number: 510431

Emergency Department

Armadale Hospital / East Metropolitan Health Service (EMHS)

Reporting Relationships

Director of Clinical Services
Position Number: 005986



Head of General Surgery
Year 1 - 9



This Position



Directly reporting to this position:

Title	Classification	FTE

Also reporting to this supervisor:

- Various



Key Responsibilities

Registrars in the Department of Surgical Specialities of Armadale Health Service (AHS), East Metropolitan Health Service provide patient centred care to patients admitted to the Armadale Health Service (AHS). Works under the direct supervision of Consultants .

EMHS Vision and Values

Our Vision

*Healthy people, amazing care.
Koorda moort, moorditj kwabadak.*

Healthy people refers to the commitment we have as an organisation to ensure our staff, patients and the wider community have access to comprehensive healthcare services, in order to maintain healthy lives.

Amazing care reflects the sentiment of those consumers accessing our healthcare services from feedback provided to us. This common statement resonates with the health service, and reflects our intentions in our practice and work every day.

As a health service which celebrates diversity of culture and languages, it is also important that our vision is shared in the Noongar language.

Our Values

Our Values reflect the qualities that we demonstrate to each other and our community every day. Our staff make a difference every day to the patients, families and consumers they provide care, advice and support to. The EMHS values capture the shared responsibility that we uphold as most important, which are:

- **Kindness** – kindness is represented in the support that we give to one another. This is how we demonstrate genuine care and compassion to each and every person.
- **Excellence** – excellence is the result of always striving to do better. This is represented by constant improvements to the way in which we deliver our services, which results in a high performing health service.
- **Respect** – we demonstrate respect through our actions and behaviours. By showing each other respect, in turn we earn respect.
- **Integrity** – integrity is doing the right thing, knowing it is what we do when people aren't looking that is a true reflection of who we are.
- **Collaboration** – collaboration represents working together in partnership to achieve sustainable health care outcomes for our community with a shared understanding of our priorities.
- **Accountability** – together we have a shared responsibility for ensuring the best health care outcomes for our community. This is a reminder that it is not only our actions, but also the actions we do not do, for which we are accountable.

Brief Summary of Duties (in order of importance)

1. Clinical Duties

- 1.1. Evaluation of patients - including medical history taking and physical examination.
- 1.2. Formulates differential diagnoses and organises further investigations as appropriate including blood tests, x-rays and other diagnostic tests.
- 1.3. Appropriate care of ward and clinic patients including prescribing medications and therapeutic interventions.
- 1.4. Ensures good communication with consultants and trainees as well as with junior medical staff and other members of the team providing care to the patient.
- 1.5. Performs after hours/on-call duties as rostered to provide out of hours care to patients.
- 1.6. Provides advice to colleagues both within and outside the hospital.
- 1.7. Arranges urgent and elective hospital admissions for patients.
- 1.8. Assists with surgical procedures/operations, as required.
- 1.9. Performs minor surgical procedures where appropriate within capability.
- 1.10. Refers patients to, and communicates with, medical specialists as indicated.
- 1.11. Supervises Interns and Residents.
- 1.12. Prepares case presentations for Grand Rounds and Departmental meetings.
- 1.13. Involvement in clinical audits and Mortality and Morbidity meetings
- 1.14. Certification of deaths, informing the coroner where necessary and reporting notifiable diseases to the relevant government authority.
- 1.15. Participates in or assists with research projects.
- 1.16. Undertakes other duties as directed by seniors.

2. Education/Training/Research

- 2.1 Undertakes on-going professional development to maintain professional and technical skills.
- 2.2 Active involvement in the educational activities of the department.

3. Quality Assurance/Performance Management

- 3.1 Participates in departmental quality assurance activities and data collection.
- 3.2 Participates in a continuous process to monitor, evaluate and develop own performance.

4. EMHS Governance, Safety and Quality Requirements

- 4.1 Participates in an annual performance development review.
- 4.2 Supports the delivery of safe patient care and the consumers' experience including participation in continuous quality improvement activities in accordance with the requirements of the National Safety and Quality Health Service Standards and other recognised health standards.
- 4.3 Completes mandatory training (including safety and quality training) as relevant to role.
- 4.4 Performs duties in accordance with Government, WA Health, East Metropolitan Health Service and Departmental / Program specific policies and procedures.
- 4.5 Abides by the WA Health Code of Conduct, Occupational Safety and Health legislation, the Disability Services Act and the Equal Opportunity Act.

5. Undertakes other duties as directed.

Work Related Requirements

Essential Selection Criteria

1. Eligible for registration by the Medical Board of Australia
2. Completion of at least 3 years clinical experience post Intern.
3. Demonstrated ability to work co-operatively with colleagues and other health professionals in a multidisciplinary team to develop a shared picture of the clinical situation and facilitate appropriate task delegation, to ensure the delivery of safe, effective and efficient surgical care.
4. Demonstrated interpersonal and conflict resolution skills.
5. Demonstrated ability to communicate effectively with patients, families, carers, colleagues and others involved in health services in order to facilitate the provision of high-quality health care.
6. Demonstrated ability to identify and respond to the health needs and expectations of individual patients, families, carers and communities.
7. Demonstrated ability to make informed and timely decisions regarding assessment, diagnosis, surgical management, follow-up, health maintenance and promotion.
8. Demonstrated commitment to patients, the community and the profession through the ethical practice of surgery.

Desirable Selection Criteria

1. Current knowledge and commitment to Equal Opportunity in all aspects of employment and service delivery
2. Demonstrate a lifelong commitment to reflective learning, and the creation, dissemination, application and translation of medical knowledge
3. Completion of the RACS Operating with Respect eLearning module

Appointment Prerequisites

Appointment is subject to:

- Evidence of registration by the Medical Board of Australia must be provided prior to commencement.
- Working with Children (WWC) Check, compulsory check for people who carry out child-related work in Western Australia.
- Completion of 100 Point Identification Check.
- Successful Criminal Record Screening Clearance.
- Successful Pre-Employment Integrity Check.
- Successful Pre-Employment Health Assessment.

Certification

The details contained in this document are an accurate statement of the duties, responsibilities and other requirements of the position.			
..... Manager / Supervisor Signature or HE Number
..... Dept. / Division Head Name Signature or HE Number
..... Date Date		
As Occupant of the position I have noted the statement of duties, responsibilities and other requirements as detailed in this document.			
..... Occupant Name Signature or HE Number
..... Effective Date		 Date
HSS Registration Details (to be completed by HSS)			
..... Created on Last Updated on May 2021	

