



## HSS Registered

# Senior Registrar – Addiction Medicine

## Medical Practitioners Agreement - Year 1-2

Position Number: 00021862

Next Steps Services / Hospital Logistics and Acute Access Division  
Royal Perth Bentley Group / East Metropolitan Health Service (EMHS)

### Reporting Relationships

<p>Medical Co-Director AMA Level Year 1-9 Position Number: 603381</p>	<p>Service Co-Director HSO Level G14 Position Number: 602503</p>
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<p>Head of Department – NSS/AOD AMA CONS Year 1-9 Position Number: 00021808</p>
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<p><b>This Position</b></p>
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Directly reporting to this position:		
<b>Title</b>	<b>Classification</b>	<b>FTE</b>
<ul style="list-style-type: none"> <li>Resident Medical Officers</li> <li>Interns</li> </ul>		



Also reporting to this supervisor:

- Deputy Head of Department – NSS/AOD
- Consultant – Addiction Medicine
- Registrar – Service – Addiction Medicine
- Supervised Medical Officer
- Consultant – Psychiatrist
- Senior Medical Practitioner
- Vocationally Registered General Practitioner
- Senior Registrar – Addiction Medicine
- Administrative Assistant

### Key Responsibilities

Delivers evidence-based drug and alcohol as part of the multidisciplinary team. Responsible for the clinical management of patients with alcohol and other drug disorders, their families, and carers under the supervision of the Consultant medical staff.

Provides training, supervision and education for Resident Medical Officers and Interns. Fulfills educational requirements of the Royal Australian College of Physicians (RACP) Advanced Training Curriculum to attain Fellowship of the Australasian Chapter of Addiction Medicine.

## EMHS Vision and Values

### Our Vision

*Healthy people, amazing care.  
Koorda moort, moorditj kwabadak.*

**Healthy people** refers to the commitment we have as an organisation to ensure our staff, patients and the wider community have access to comprehensive healthcare services, in order to maintain healthy lives.

**Amazing care** reflects the sentiment of those consumers accessing our healthcare services from feedback provided to us. This common statement resonates with the health service and reflects our intentions in our practice and work every day.

As a health service which celebrates diversity of culture and languages, it is also important that our vision is shared in the Noongar language.

### Our Values

Our Values reflect the qualities that we demonstrate to each other and our community every day. Our staff make a difference every day to the patients, families and consumers they provide care, advice and support to. The EMHS values capture the shared responsibility that we uphold as most important, which are:

- **Kindness** – kindness is represented in the support that we give to one another. This is how we demonstrate genuine care and compassion to each and every person.
- **Excellence** – excellence is the result of always striving to do better. This is represented by constant improvements to the way in which we deliver our services, which results in a high performing health service.
- **Respect** – we demonstrate respect through our actions and behaviours. By showing each other respect, in turn we earn respect.
- **Integrity** – integrity is doing the right thing, knowing it is what we do when people aren't looking that is a true reflection of who we are.
- **Collaboration** – collaboration represents working together in partnership to achieve sustainable health care outcomes for our community with a shared understanding of our priorities.
- **Accountability** – together we have a shared responsibility for ensuring the best health care outcomes for our community. This is a reminder that it is not only our actions, but also the actions we do not do, for which we are accountable.

## Brief Summary of Duties (in order of importance)

### 1. Clinical

- 1.1 Under the supervision of the Consultant medical staff and part of a multidisciplinary team, undertakes the assessment and management of patients with alcohol and other drug disorders to include case management, reporting and liaison with team members, the patient's General Practitioner and non-government organisations.
- 1.2 Oversees and reviews the care of patients including clinical evaluation, formulation of a differential diagnosis, arranging appropriate investigation and referrals in conjunction with the Next Step Services medical team.
- 1.3 Provides medical advice as part of a multidisciplinary team treating people with drug and alcohol disorders.
- 1.4 Supports the inpatient withdrawal unit, participating in ward rounds, arranging discharge medications, completing discharge summaries promptly ensuring they are succinct and include all medical conditions, comorbidities, complications, procedures, and treatments/medication list.
- 1.5 Develops and maintains formal links and partnerships with primary care givers to ensure continuity of care and shared care management providing information regarding alcohol and drug disorders and provides education relating to alcohol and other drugs.
- 1.6 Participates in relevant clinical governance activities including regular clinical meetings, adverse event investigations and reviews and in the implementation of endorsed recommendations.
- 1.7 Provides clinical cover for medical colleagues (sick leave or annual leave) as determined by the Head of Department.

### 2. Operational

- 2.1 Documents relevant clinical information in the patient's health record.
- 2.2 Completes patient discharge summaries on all patients discharged from inpatient care within 1 working day of discharge.
- 2.3 Ensures that any communication with care providers is achieved in a timely manner and the content of the communication is documented in the health record.
- 2.4 Ensures that any significant changes in the management of the patient are communicated, in writing, to the General Practitioner and other care providers.
- 2.5 Forwards any concerns relating to clinical or corporate risk to the Consultant medical team or Head of Department (Next Step Services).
- 2.6 Maintains statistical data and participates in the collection of outcome measures and submits reports as required.

### 3. Education/Training/Research

- 3.1 Fulfils educational requirements of the RACP Advanced Training Curriculum to attain Fellowship of the Australasian Chapter of Addiction Medicine. This will include rotations through specialty services.
- 3.2 Initiates and participates in the education and training of medical students, interns, residents, and other members of the multidisciplinary team through ward rounds, formal presentations, tutorials, and other modalities.
- 3.3 Responsible for the support and training of students, other staff, and care givers as appropriate.
- 3.4 Provides consultancy and education within their own clinical expertise to community groups and non-government organisations; and participates in their development as appropriate.
- 3.5 Ensures professional development goals are negotiated and reviewed regularly with the Consultant Addiction Medicine in supervision.
- 3.6 Participates in regular supervision sessions with the supervising Consultant Addiction Medicine.
- 3.7 Continually monitors and evaluates own professional practice.

- 3.8 Undertakes ongoing professional development to maintain professional and technical skills at an advanced level.
- 3.9 Participates in evidence based clinical research and audit activities as required.

**4. EMHS Governance, Safety and Quality Requirements**

- 4.1 Ensures, as far as practicable, the provision of a safe working environment in consultation with staff under their supervision.
- 4.2 Actively participates in the Peak Performance program and undertakes performance development review of staff under their supervision.
- 4.3 Supports the delivery of safe patient care and the consumers' experience including participation in continuous quality improvement activities in accordance with the requirements of the National Safety and Quality Health Service Standards and other recognised health standards.
- 4.4 Completes mandatory training (including safety and quality training) as relevant to role.
- 4.5 Performs duties in accordance with the EMHS Vision and Values, WA Health Code of Conduct, Work Safety and Health legislation, the Disability Services Act and the Equal Opportunity Act and Government, WA Health, EMHS and Departmental / Program specific policies and procedures.

**5. Undertakes other duties as directed.**

## Work Related Requirements

The following criteria should be read together with the Brief Summary of Duties and considered in the context of the EMHS Values.

### Essential Selection Criteria

1. Eligible for registration by the Medical Board of Australia.
2. Meets the entry requirements and qualifications for the Fellowship of the Australasian Chapter of Addiction Medicine (FACHAM) Advanced Training program.
3. Demonstrated clinical skills and relevant experience working with patients with alcohol and other drug or mental health presentations.
4. Ability to participate in and provide medical education, teaching, supervision, and training for a range of health clinicians.
5. Demonstrated effective communication and interpersonal skills.
6. Demonstrated effective organisation and time management skills.
7. Demonstrated experience and ability to work effectively as part of a multidisciplinary team.
8. Demonstrated commitment to ongoing quality improvement.

### Desirable Selection Criteria

1. Current knowledge and commitment to equal opportunity in all aspects of employment and service delivery.

### Appointment Prerequisites

Appointment is subject to:

- Evidence of registration by the Medical Board of Australia being provided prior to commencement.
- Working with Children (WWC) Check, compulsory check for people who carry out child-related work in Western Australia.
- Provision of the minimum identity proofing requirements.
- Successful Criminal Record Screening Clearance.
- Successful Pre-Employment Integrity Check.
- Successful Pre-Employment Health Assessment.

## Certification

The details contained in this document are an accurate statement of the duties, responsibilities and other requirements of the position.

Manager / Supervisor	Signature	or	HE Number	Date
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Dept. / Division Head Name	Signature	or	HE Number	Date
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As Occupant of the position I have noted the statement of duties, responsibilities and other requirements as detailed in this document.

Occupant Name	Signature	or	HE Number	Date
Effective Date				

**HCN Registration Details** (to be completed by HSS)

Created on	Last Updated on July 2024
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