



Registrar – Service – General Medicine

Position number:	CG00510879
Classification:	Medical Practitioners Agreement Registrar Year 1 – 7
Group / Area Service:	Peel Health Campus / South Metropolitan Health Service
Directorate:	Acute Care
Department:	General Medicine

Reporting Relationships

This position reports to:	Medical Co-Director Acute Care Services, AMA, Yr 1-9 Position Number: 00021091 Head of Department, General Medicine, Award Level MP 1-9 Position Number 00019045
Positions under direct supervision:	Nil

Key Responsibilities

Provides a high quality, patient centred care to patients under the supervision of the Head of Department and duty Consultant in the department. Works as part of a multidisciplinary team to review the medical needs of patients within the hospital and provides teaching and support, as appropriate to Doctors in Training (DiT's), Nursing, Allied Health and other multidisciplinary team members across the service. Works with the hospital and health service to achieve National, State, and South Metropolitan Health Service (SMHS) performance standards and targets and National Safety and Quality Healthcare Standards.

SMHS Values

The SMHS considers the values, attributes and attitudes of candidates along with the assessment of competency-based criteria of the position as part of employee recruitment and ongoing performance development.

SMHS is unified across its hospitals and services by its values and behaviours that provide a strong expectation of conduct for all SMHS staff no matter where they work.



Commitment to Equity, Diversity and Inclusion

SMHS is committed to creating an equitable, diverse and inclusive workforce which reflects the diversity of our SMHS community. SMHS recognises the need for an open and inclusive workplace culture where diversity is valued, and the social and cultural backgrounds of all employees are respected. At SMHS, everyone should feel safe and have an opportunity to contribute and be a part of our team, and work in an environment free from bullying, harassment, and discrimination.

Environmental Statement

SMHS is committed to driving opportunities to reduce its environmental footprint and promote environmentally sustainable work practices. As a health care provider, we believe it is our responsibility to reduce our emissions for the health and wellbeing of our community. It is also our responsibility to use resources wisely for the health of the planet.



SMHS is a smoke and vape free health service.

Brief Summary of Duties

1. Clinical Duties

- Undertakes clinical shifts and on-call duties as directed.
- Oversees the care of inpatients and outpatients, including clinical evaluation, formulating a differential diagnosis, arranging appropriate investigations and referrals, and instituting a documented management plan, under senior practitioner supervision within own capabilities and experience level.
- Reviews inpatients daily and at the request of medical staff, nursing staff, patients or families, keeps the supervising Consultant informed of any patient whose condition is not improving or who is causing concern, requesting assistance from senior practitioners where necessary.
- Works with hospital nursing staff to facilitate patient management including completing pathology requests, booking radiology and other procedures, checks investigation results and follows-up abnormal results.
- Works within own competence level to provide safe patient care and seeks advice and assistance from more senior practitioners as required, in order to provide safe, high-quality patient care.
- Ensures that all medical records (including discharge summaries) are accurately updated daily and that all medical diagnoses, comorbidities, procedures and complications are clearly listed.
- Communicates and liaises with, General Practitioner's (GP's), consultants and Specialist(s) as appropriate.
- Participates in unit and hospital meetings and attends training and lectures.

2. Education/Training/Research

- Engages in continuing professional development/education, evidence based clinical research and audit and educational activities relevant to speciality.
- Participates in the education of doctors in training, medical students and other members of the multidisciplinary team through ward rounds, formal presentations, tutorials and other modalities.
- Participates in mandatory training activities to ensure compliance with South Metropolitan Health Service policy.
- Completes beginning-of-term planning and end-of-term Professional Development Reviews with the Head of Department or delegate as well as required reviews with supervisors.

3. SMHS Governance, Safety and Quality Requirements

- Commits to undertake the duties of the role in accordance with the WA Health Code of Conduct, the SMHS Vision and SMHS Values of Care, Integrity, Respect, Excellence and Teamwork.
- Participates in the maintenance of a safe work environment.
- Participates in an annual performance development review.
- Supports the delivery of safe patient care and the consumers' experience including participation in continuous quality improvement activities in accordance with the requirements of the National Safety and Quality Health Service Standards and other recognised health standards.
- Completes mandatory training (including safety and quality training) as relevant to role.

- Performs duties in accordance with Government, WA Health, South Metropolitan Health Service and Departmental / Program specific policies and procedures, and applicable legislative obligations under the Public Sector Management Act, the Health Services Act, Work Health and Safety Act, the Disability Services Act and the Equal Opportunity Act.
- 4. Undertakes other duties as directed.**

Work Related Requirements

The following criteria should be read together with the Brief Summary of Duties and considered in the context of the role and the SMHS Values.

Essential selection criteria

1. Eligible for registration by the Medical Board of Australia.
2. Demonstrated clinical and procedural experience sufficient to undertake the safe care of patients of the specialty.
3. Demonstrated ability to provide medical education, teaching, supervision, training and support to Resident Medical Officers and Interns.
4. Demonstrated verbal and written communication skills and interpersonal skills to effectively interact with patients, their families and staff at all levels.
5. Demonstrated organisational and time management skills and commitment to safe, timely patient centred care.
6. Demonstrated participation in continuing medical education activities including regular performance reviews to maintain and upgrade knowledge and skills.
7. Demonstrated ability to monitor and review their clinical effectiveness, note their limitations and put in place strategies to ensure safe patient care.

Desirable selection criteria

1. Current knowledge and commitment to Equal Opportunity in all aspects of employment and service delivery.

Appointment Prerequisites

Appointment is subject to:

- Evidence of registration with the Medical Board of Australia prior to commencement.
- Working with Children (WWC) compulsory check for people carrying out child-related work in Western Australia.
- Provision of the minimum identity proofing requirements
- Successful Criminal Record Screening Clearance
- Successful Pre-Employment Integrity Check
- Successful Pre-Employment Health Assessment.

The details contained in this document are an accurate statement of the deliverables and other requirements of the job.

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