



# Job Description Form



SOUTH WEST

Landscape Photos: Tourism Western Australia

**Position Title**

**Position number: 614550**

**Registrar-Service-Emergency-Medicine**

## Regional Profile

The South West is located in the southern-western corner of Australia and covers an area of nearly 24,000 square kilometres. It is Western Australia’s most popular tourist destination and has unique biodiversity and a rich natural environment. The Regional Health Service offers two (2) main health facilities at Bunbury and Busselton. The Health Service is also widely supported with a network of smaller hospitals and Multi-Purpose Service (MPS) sites at: Augusta, Boyup Brook, Bridgtown, Collie, Donnybrook, Harvey, Margaret River, Nannup, Northcliffe, Pemberton and Warren.

## About the WA Country Health Service

### Our Strategic Priorities



### Our Values

#### Community

We live and work in country communities. We are invested in the health, wellness and viability of country communities and the vibrancy, diversity and future of country WA.

#### Compassion

We are inclusive, respectful, and considerate. We care deeply about the people in our care and country communities.

#### Quality

We provide safe, high-quality care, constantly striving to innovate, improve and achieve trust in our care.

#### Integrity

We bring honesty, collaboration and professionalism to everything that we do.

#### Equity

We are passionate about fairness in healthcare for all Western Australians, especially the most vulnerable and disadvantaged people and communities.

#### Curiosity

We continually enquire and seek to understand, using the best evidence, insight and research to improve care.

### Our Vision

To be a global leader in rural and remote healthcare.

### Our Mission

To deliver and advance high quality care for country WA communities.

Position Title: Registrar – Service – Emergency - Medicine	Position Number: 614550	Classification: MP Year 1-7
---	-------------------------	-----------------------------

## Directorate overview

Bunbury Hospital is an acute and specialist care facility with a focus on providing high quality and compassionate health care services to Bunbury and the South West community of Western Australia. Bunbury Hospital has four specialty clinical directorates covering: Emergency and Mental Health care; Surgical Services; Intensive Care, General and Geriatric medicine; Paediatrics, Obstetrics and Gynaecology. Supporting these directorates, are Allied Health and Community Services and Operational Services directorates.

As a public hospital servicing our community, we work closely with our partners to develop contemporary person-centred care pathways - with the aim of improving access to services closer to home. Bunbury Hospital is also co-located with the private St John of God Hospital, Genesis Radiation Oncology, Imaging Services, Dental Health and PathWest at the South West Health Campus.

We actively support and encourage diversity and inclusion across all occupational groups through the development and implementation of initiatives aimed at accessing and improving employment and mentoring opportunities for all people. Our strategies are located at [www.wacountry.health.wa.gov.au](http://www.wacountry.health.wa.gov.au)

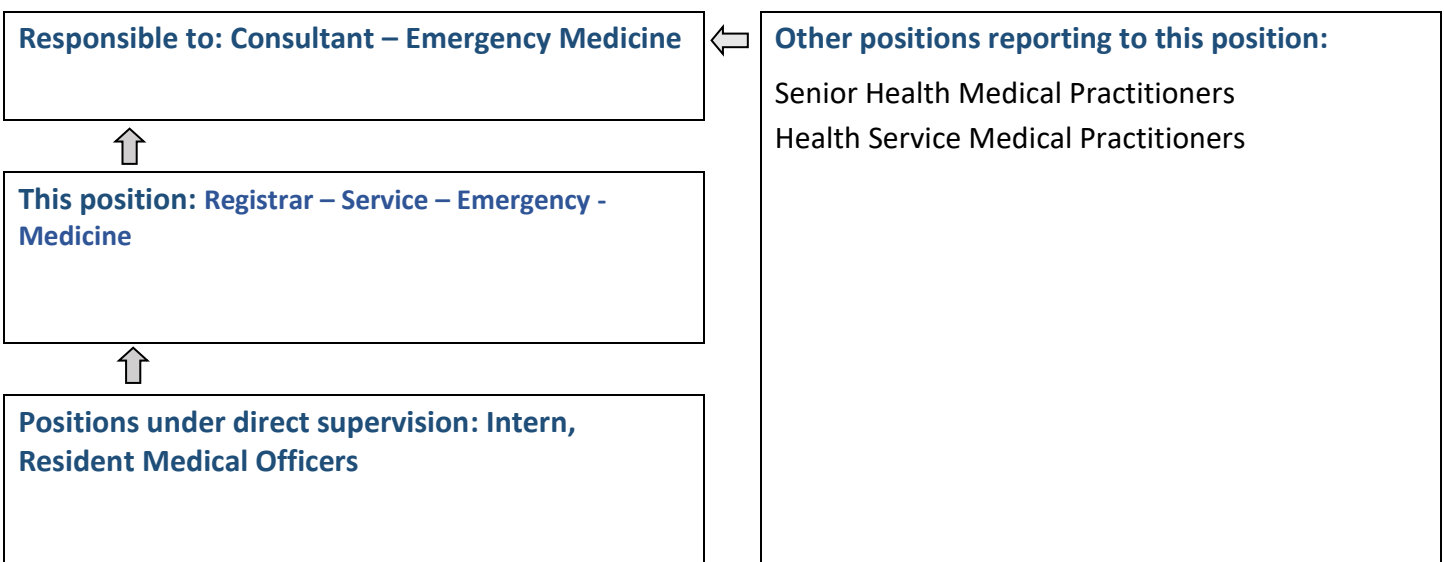
## Position Details

Position Number:	614550	Registration Date:	01 March 2022
Classification:	MP Year 1-7	Location:	Bunbury
Award / Agreement:	Medical Practitioner Agreement		
Organisational Context:	Emergency Medicine		

## Position Overview

Provides a high standard of medical care to patients in Bunbury Hospital. Promote maintenance of clinical standards and quality of care.

## Reporting Relationships



## Key Duties/Responsibilities

### 1. Clinical Duties

- 1.1. Responsible for the clinical care of patients under the supervision of senior medical staff including:
  - a) attending to patient in order of medical urgency
  - b) taking history of full medical examinations of new admissions and arranging
  - c) managing medical conditions according to acceptable clinical standards under supervision of consultants
  - d) collaborating with other Medical, Nursing staff and multidisciplinary team members to facilitate patient management
  - e) communicating with family, outside medical practitioners, and/or community services concerning patient management
- 1.2. Document clinical notes throughout each episode of patient care and at the time of discharge to meet medical record standards
- 1.3. Manages patients and documents with regard to risk management principles
- 1.4. Participate in after hours and weekend rosters.
- 1.5. Provide clinical supervision and teaching to medical colleagues.

### 2. Administrative Duties

- 2.1. Participate in data collection, clinical audits, clinical risk management and Quality Assurance Program activities.
- 2.2. Liaises with external agencies and Community Services including Royal Flying Doctor Service, Police, St John Ambulance, etc. as directed by the Director of Emergency Medicine.
- 2.3. Participate in special projects such as disaster planning, clinical pathway design, etc. as directed by the Director of Emergency Medicine.
- 2.4. Prepare medical reports in liaison with senior medical staff.
- 2.5. Participate in performance management activities and maintain and update professional knowledge.

### 3. Training Responsibilities

- 3.1. Monitor your own performance and seek assistance from your senior staff or Consultant if uncertain about any aspect of your clinical work.
- 3.2. Attend teaching sessions as directed.
- 3.3. Assist in the teaching of medical students and medical colleagues, as required.
- 3.4. Participate in research and clinical audits as directed.

### 4. Other

- 4.1. Other duties as required.



## Work Related Requirements

The following criteria are to be read together with the Brief Summary of Duties and considered in the context of the WACHS Values.

### Essential

1. Eligible for registration with the Medical Board of Australia.
2. Demonstrated clinical and procedural experience in Emergency Medicine
3. Ability to provide teaching, supervision and training support.
4. Demonstrated well developed communication and interpersonal skills.
5. Ability to work in a multidisciplinary team environment.
6. Demonstrated organisational and time management skills.
7. Demonstrated commitment to clinical governance within health care
8. Demonstrated understanding and knowledge of Aboriginal Cultural respect framework.

### Desirable

1. Postgraduate training to diploma or certificate level in Emergency Medicine
2. Demonstrated commitment to ongoing education and research.
3. Current knowledge and commitment to Equal Opportunity in all aspects of employment and service delivery.

## Appointment Pre-requisites

Appointment is subject to:

- Evidence of registration by the Medical Board of Australia must be provided prior to commencement
- Provision of the minimum identity proofing requirements
- Successful Criminal Record Screening Clearance
- Successful Pre-Employment Health Assessment
- Successful WA Health Integrity Check
- Successful Working With Children Check
- Completion of training for Mandatory Reporting of Child Sexual Abuse.

