Position Description

Position:	CPS Access Worker	**Award Level:**	SCHADS Level 4
Program:	Commonwealth Psychosocial Support	**Location:**	Paramatta
Supported by:	Operation Lead/Recovery 2gether Coach		
Conditions:	Travel may be required in NSW. Appropriate Award reimbursement is applicable for using a personal vehicle.		

One Door Mental Health (ODMH) is a leading for-purpose service provider for people living with mental illness, their families, and carers.

About the Program

The new Commonwealth Psychosocial program (CPS), is commissioned by Western Sydney Primary Health Network to provide time-limited support to individuals living with severe and persistent mental health challenges to:

- connect with services
- receive 1:1 recovery support
- have access to skill building and recovery focused group support, and
- receive support to test their eligibility for NDIS.

About the Position

This role delivers supports for people with a psychosocial disability working across Western Sydney LGA's. The role delivers time limited supports for consumers using a recovery- oriented focus. The CPS Access Worker support consumers to:

- apply for NDIS,
- link to appropriate supports.
- access recovery-focused group activities
- access recovery-focused individual supports.

ODMH operates locally as self-organised teams – called Recovery 2gether teams. Team members are collectively responsible and accountable for:

- supporting the people who access our services (e.g. clients, consumers, family and carers), and
- team tasks.

As a team member, you will work collaboratively with other team members to facilitate the effective operation of the team.

Position Description

What we ask of you

1. Actively promote and demonstrate ODMH values.
2. Work with individuals accessing the program within recovery and trauma informed frameworks to identify their strengths and goals.
3. Connect individuals to services in the community including GPs, mental health clinicians, community, welfare, education and employment services to help them achieve their goals.
4. Facilitate small group activities including living skills, social activities and physical health and recovery focused activities.
5. Assist consumers to test eligibility for access to NDIS.
6. Support individuals through intake and exit of program using recovery principles.
7. Follow recovery principles and undertake/review Safety and Wellness assessments prior to contact with the people we support; to ensure supports are delivered safely and in the agreed manner.
8. Ensure current data, case notes, goals and outcomes information are recorded in the correct place (including the Client Management System) for the people we support.
9. Work collaboratively and in partnership across the region with other service providers. Promote the program at meetings and community events.
10. Contributes to effective team processes and joint decision-making within a team self-organising framework for the benefit of the people we support and of other team members. Adhere to and achieve the team functions.
11. Consult with other team members, Coach and Support Hub Leads regarding complex support issues.
12. Work within ODMH policies and protocol.
13. Demonstrate commitment to the care, safety and wellbeing of self and others in work environment.

Your skills and experience

- Relevant tertiary qualifications in mental health, health or welfare degree, or Cert IV in mental health and substantial years of relevant experience or equivalent level of expertise attained through previous appointments, service and study.
- An understanding of the recovery- based approach to assisting people with severe and persistent mental illness.
- Experience with recovery-focused group facilitation.
- Experience working with individuals and undertaking strengths-based assessments, goal setting and action plans.
- Sound knowledge of NDIS access requirements.
- Knowledge of mental health and other services in the community.
- Ability to communicate and explain information in a clear, concise way to the people we support, colleagues, and external professionals.
- Ability to exercise personal responsibility and work as part of a self-organising team, with the support and guidance of the Coach.
- Demonstrated computer literacy to use Microsoft programs and the capability to learn other applications.
- An understanding of the needs of hard-to-reach communities, CALD and Aboriginal communities and the LGTBQIA community.