

Community Engagement Advisor

Our vision: *People and communities have strong mental health and wellbeing.*

Our purpose: *Partnering with clients and carers to deliver mental health and wellbeing services that enhance quality of life.*

Our values: *Hope, Creativity and innovation, Client focus, Making a difference, Integrity.*

Position Information

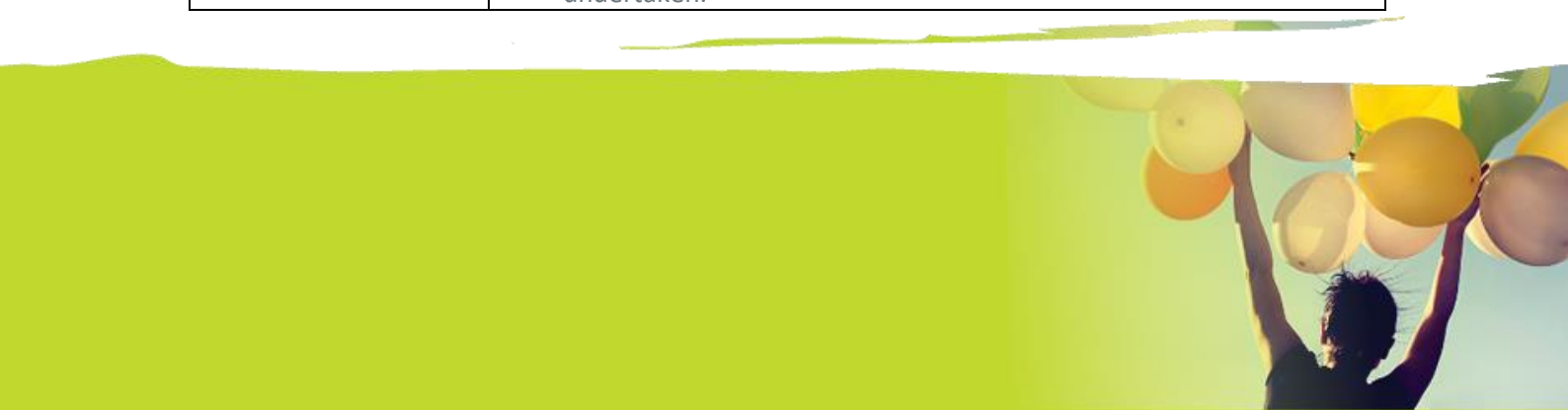
Purpose	The Community Engagement Worker will ensure a local focus for the Mental Health and Wellbeing Connect Centre in the Loddon Mallee region. This mobile role will be responsible for engaging with diverse stakeholders and supporting co-design initiatives. The Community Engagement Worker will work to ensure the Centre understands the needs and aspirations of family, carers and supporters of people who experience mental ill-health and/or substance use challenges and connects them to a wide range of community resources. This role will also make supportive links with existing family and carer support groups and agencies.
Position reports to	Service Manager
Mind classification level	SCHADS Level 4
Stream	Victoria Operations
About the service	The Loddon Mallee Mental Health and Wellbeing Connect Centre will operate across the Loddon Mallee region through a partnership with Mallee Family Care. A has been established in Bendigo and Mildura along with satellite sites across the region. Families, carers and supporters seeking information, advice, referral and peer support will be able to access Centre-based services, receive outreach support and support through telephone and other virtual platforms. Staff will have a lived or living experience as a family member, carer or supporter of someone living with mental ill-health and/or substance use challenges and will deliver services utilising a relational recovery approach, trauma informed practice and peer support. One-on-one support and group-based support will be provided.
Position description effective date	October 2023

Responsibilities

Mind values the experience and contribution of people from all cultures, genders, sexualities, bodies, abilities, ages, spiritualities and backgrounds. We encourage applications from Aboriginal and Torres Strait Islander peoples, people with a lived experience of mental ill-health and recovery, people living with disability, those who identify as LGBTIQ and applicants from culturally and linguistically diverse backgrounds.



<p>Lived experience</p>	<ul style="list-style-type: none"> • Willingness to purposefully use your own lived or living experience as a family member, carer or supporter of someone experiencing mental ill-health and/or substance use challenges to inform your work and the work of the team. • Draw on Mind’s Lived Experience frameworks and the broader family/carer lived experience knowledge base to inform your practice.
<p>Champion community and family/carer engagement</p>	<ul style="list-style-type: none"> • Conduct regional needs assessments to understand current engagement with diverse families and carers and identify opportunities for participation and partnership development. • Work with the Service Manager to develop and implement a community engagement plan. • Engage local family and carers in co-design activities and the Community Participation Group.
<p>Building capability in Centre and sector</p>	<ul style="list-style-type: none"> • Identify and develop a directory of community resources that family and carers can access to support the social connection and meet the needs and aspirations of families and carers across the lifespan. • Engage with existing family and carer volunteer-based support groups, providing support and mentoring. • Work collaboratively with the Service Manager to support innovation and systems change in the region for families and carers. • Liaise with Local Mental Health and Wellbeing Services, in particular regarding social prescribing.
<p>Stakeholder management</p>	<ul style="list-style-type: none"> • Work collaboratively with internal and external stakeholder groups to achieve the successful implementation of the Loddon Mallee Mental Health and Wellbeing Connect Centre. • Develop relationships with service providers, volunteer groups, networks, hardly reached groups and community leaders to promote the Centre and support opportunities for collaboration. • Proactively support initiatives that incorporate best practice approaches to Diversity and Inclusion into the Centre’s systems and operations.
<p>Reporting and communications</p>	<ul style="list-style-type: none"> • Ensure effective communication with Centre staff and stakeholders to ensure all parties understand the Centre’s purpose and scope. • Prepare and submit reporting in relation to community engagement including advice, updates, insights and analysis to relevant stakeholders.
<p>Other duties</p>	<ul style="list-style-type: none"> • Document all activities using Mind’s ICT system and processes. • Actively participate, contributing to the team and wider organisational initiatives. • Take personal responsibility for the quality and safety of work undertaken.



	<ul style="list-style-type: none"> • Contribute to service delivery improvements. • Other duties as directed.
Professional development	<ul style="list-style-type: none"> • Undertake relevant training and professional development, including regular supervision, appropriate to the primary work of the service and Mind. • Completing relevant training in peer support is mandatory. • Participate in reflective practice to reflect on your family/carer lived experience and the broader lived experience knowledge base and how you use this in your practice. • Participate in Family and Carer Community of Practice on a regular basis.
Accountability	<ul style="list-style-type: none"> • Conduct yourself in accordance with the Mind Code of Conduct and Mind policies and procedures which may change from time to time. • Proactively support Mind's vision of supporting people facing mental health challenges to live well and be socially included, in accordance with the Mind values.
Workplace health, safety and wellbeing	<ul style="list-style-type: none"> • Contribute actively to the maintenance of a safe workplace. • Ensure all safety issues are reported and addressed as they arise.
Lived experience	<ul style="list-style-type: none"> • Contribute to a workplace that values lived experience and the inclusion of consumers, carers and families in the work we do.
Cultural safety	<ul style="list-style-type: none"> • Contribute to a culturally safe workforce and service environment for staff, consumers, carers and volunteers from all cultures, genders, sexualities, bodies, abilities, spiritualities, ages and backgrounds.



Position Requirements	
Qualifications required	<ul style="list-style-type: none"> • Tertiary qualifications (minimum Certificate IV) in Mental Health, Peer Work, Psychology, Social Work, Community Development, Health Promotion or other health related field as designated by Mind and/or equivalent experience in a similar industry. • Specific qualifications relating to community development or family work will be highly regarded.
Knowledge, skills and experience required	<ul style="list-style-type: none"> • Experience as a family member, carer or supporter of a person living with mental ill-health and/or substance use challenges is essential for this role. • Proven experience in community engagement work, using approaches such as asset based community development and co-design. • Proven track record in building and maintaining effective working relationships with a diverse range of community stakeholders. • Effective project management expertise including initiating projects, supporting lived experience participants, and coordinating and managing meetings with multiple stakeholders. • Excellent interpersonal and communication skills, including effective use of virtual platforms and social media in the delivery of community engagement work. • A comprehensive understanding of the public mental health system and carer support sector, including the Commonwealth and State-based service system.
Other	<ul style="list-style-type: none"> • Right to work in Australia. • Current valid Australian driver's licence. • Current NDIS Worker Screening Check Clearance. • Working with Children Check or equivalent (Blue Card - QLD). • Able to obtain and provide evidence of vaccinations against COVID-19. • Able and willing to travel across a designated region to fulfil the duties of the position.

To learn more about Mind visit mindaustralia.org.au



You can also watch our Great Minds series of videos by visiting www.youtube.com/mindaustralia

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