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|  | Position Description  Calvary health Care Launceston |

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| **Position Title:** | | Enrolled Nurse | | | | | |
| **Position Number:** | |  | | **Cost Centre:** | |  | |
| **Site/Facility:** | | Calvary Health Care Tasmania - Launceston | | | | | |
| **Department:** | |  | | | | | |
| **Enterprise Agreement** | | Calvary Health Care Tasmania Nursing Staff Enterprise Agreement 2020 | | | | | |
| **Classification:** | | Enrolled Nurse Medication Endorsed | | | | | |
| **Reports To:** | | Nurse Unit Manager | | | | | |
| **Date of Preparation:** | |  | **Date Updated:** | | | | December 2021 |
| **Primary Purpose** | | | | | | | |
| Provide direct nursing care utilising clinical skills, education and support to patients and nursing staff within the unit to ensure the provision of best practise and quality patient care. | | | | | | | |
| Organisational Environment | | | | | | | |
| Founded in 1885 by the Sisters of the Little Company of Mary, Calvary is a charitable, not-for-profit, Catholic health care organisation. Our mission is to provide quality, compassionate health care to the most vulnerable, including those reaching the end of their life. With over 18,000 staff and volunteers, we have a national network of 14 Public and Private Hospitals, 72 Residential Care and Retirement Communities and 19 Community Care service centres  Calvary continues the mission of the Sisters of the Little Company of Mary, a [mission](https://www.calvarycare.org.au/about/mission-and-values) focused on caring for those who are sick, dying and in need.  We express our values of hospitality, healing, stewardship and respect through “being for others” exemplified by the [Spirit of Calvary](https://www.calvarycare.org.au/about/mission-and-values/) and the example of Venerable [Mary Potter](https://www.calvarycare.org.au/about/heritage/).  As an equal opportunity employer, we value diversity and are committed to fostering a workplace that is respectful, welcoming and inclusive where people are supported to draw strengths from their identity, culture and community. We value the integral dignity of each person and we encourage applications from First Nations peoples, people living with a disability, LGBTIQ+ people, people who have come to Australia as migrants or refugees and veterans.  Calvary Health Care Launceston incorporates two facilities: Calvary St Vincent’s and Calvary St Luke’s. | | | | | | | |
| Accountabilities and Key Result Areas | | | | | | | |
| ***People and Culture:***   * Practice in accordance with Calvary and relevant Government Health policies and procedures, the position description, Code of Conduct, industrial agreements and ANMC competencies. * Work in accordance with the mission and vision of Calvary and actively participate in developing a culture that promotes Calvary’s values of healing, hospitality, stewardship and respect. * Supports and respects team members, communicating effectively and demonstrating a commitment to the team   ***Excellence in Care:***   * Consistently and enthusiastically delivers high levels of patient service to exceed patient expectations * Contributes to the formulation of care plans in collaboration with the registered nurse, patient, family and other healthcare professionals * Accepts accountability and responsibility for own actions within enrolled nursing scope of practise through implementation of patient centred nursing care under the supervision. * Recognises and reports changes in health status to the registered nurse. * Ensure that all clinical and administration documentation requirements are initiated and accurately completed in a professional and timely manner   ***Service Development & Innovation:***   * Knowledge of and a demonstrated commitment to quality processes and evidence based practises, identifying areas for improvement and contributing to these improvements   ***Wise Stewardship:***   * Act with integrity when using company material or representing the company publicly. * Contribute to patient and staff safety and wellbeing by diligently managing risks and immediately reporting hazards, incidents, serious near misses, accidents, illness or injury. * Being mindful and responsible for all fiscal and environmental resources.   ***Community Engagement:***   * Be involved in mission celebrations and community engagement events as appropriate.   ***WH&S Responsibilities:***   * Take reasonable care of your own health and safety and the health and safety of others in the workplace * Comply with relevant Calvary WHS policies, procedures, work instructions and requests * Report to your supervisor any incident or unsafe conditions which come to your attention * Observe any additional requirements as outline in Calvary’s WHS Responsibilities, Authority and Accountability Table (published on Calvary intranet) | | | | | | | |
| **Key Relationships** | | | | | | | |
| Internal: | * Healthcare professionals including Nurses, Allied Health * Medical Officers * Hospitality and Patient Services teams | | | | | | |
| External: | * Patients’ families and friends * Visitors * Contractors and suppliers | | | | | | |
| Selection Criteria | | | | | | | |
| * Registration with AHPRA and in possession of a current practising certificate * COVID-19 vaccination is a mandatory requirement * Working with Vulnerable People Check * Demonstration of maintenance of CPD points * Demonstrated clinical competence in area of specialty if required * Excellent communication skills, written and verbal * Ability to build relationships with all stakeholders | | | | | | | |
| Approvals | | | | | | | |
| Job Holder’s signature: | | | | | Date: | | |
| Manager’s signature: | | | | | Date: | | |