

yourtown Position Description

yourtown – Human Resources – All Sites



Job Title:	Child and Family Counsellor
Position ID:	New
Location:	North Richmond/San Miguel
Division/Programme:	Client Services / Children and Families
Immediate Manager:	Client Services Manager
Direct Reports:	N/A
Bipers Class, Grade:	Class 52, Grade 8
Motor Vehicle Provided:	N/A, pool vehicle available for work purposes if required
Limit of Authority:	N/A
Uniform:	Elective
Practice Supervision:	Monthly
Compliance Requirements:	Working with Children Check Clearance – NSW Satisfactory National Criminal History Check First Aid Certificate Immunisations as required by yourtown's Workplace Immunisation Policy

Background

yourtown is a charity with services young people can access to find jobs, learn skills, become great parents and live safer, happier lives.

Our mission is to enable young people, especially those who are marginalised and without voice, to improve their quality of life.

yourtown is committed to providing services that protect and keep children, young people and adults at risk free from harm. All **yourtown** personnel have a shared responsibility to bring to life, through our actions and behaviours, our Values and our commitment to practices which ensure the safety and well-being of others, especially children, young people and adults at risk.

Purpose of the Position:

To provide family focused, child centred therapeutic and counselling responses to young people and their children where child protection and attachment concerns may be evident or emerging. This support seeks to address personal, family and environmental factors to reduce the impact of complex trauma for the purpose of improving parenting and improving child and family safety and wellbeing.

Responsibilities/Duties:

May include, but are not limited to:

- Provide appropriate therapeutic and counselling interventions for young people and their families within a child centred, family focused, trauma and attachment informed approach
 - Participate in a range of supports including intake, assessment, workshops and referral to external agencies
 - Develop and implement family and group work responses and contribute to the development, delivery and review of workshops
 - Provide one to one counselling support for young parents with the purpose of improving mental health , parenting capacity and attachment
 - Provide appropriate interventions using a range of therapeutic and counselling modalities
 - Provide targeted counselling services for the purpose of building parenting capacity, trauma integration and attachment
 - Support parents to understand how the way they were parented and what they have experienced, impacts the way they parent
 - Ensure support prioritises the safety and wellbeing of children and focuses on the best interests of the child
 - Contribute to the development and facilitation of family case plans
 - Provide referrals to external specialist assistance
- Work collaboratively with program staff and other agencies to achieve positive outcomes for young parents and their children
 - Participate in case consultations with the relevant San Miguel team members
 - Work collaboratively with internal and external stakeholders for the purpose of meeting case plan goals and improving child safety and parenting capacity
 - Actively liaise and network with local agencies
 - Co-facilitate staff training on mental health issues/ trauma and the impact of these on parenting
- Work within Organisational policies, procedures, and frameworks
- Develop and maintain client records, internal and external data collection and contribute to service evaluation.
- Demonstrate capacity to enter data with a clinical component with technical accuracy for purposes of case management.
- Provide reports for internal and external agencies as required.
- Actively participate in professional development through Line management and practice supervision as well as organizational evaluations and research.
- Comply with the **yourtown** Case Management framework and Duty of Care policy, and related policies and procedures.

- Participate in other duties as may be required in order to achieve efficient and effective **yourtown** services.
- Demonstrate an understanding of and meet the requirements of the position and all performance expectations
- Participate in and meet the expectations as agreed pursuant to the Organisational Performance System processes
- From time to time you may be required to assist in other locations. You may also be required to travel intrastate, or interstate, as required.

Selection Criteria:

Essential Knowledge, Skills, Abilities:

1. Bachelor level qualification in Psychology, Social Work or Counselling and a minimum 3 years' experience providing assessment and therapy with children, young people and families or working therapeutically with young people and children using a range of therapeutic and counselling interventions
2. Demonstrated high level of commitment to the principles of client-centered practice, empowerment and professional ethical standards
3. Demonstrated commitment to evidenced-based clinical practice and knowledge of counselling and psychological theories
4. Demonstrated skills in understanding theory in clinical assessment, case formulation and planning, therapeutic interventions, and capacity to provide culturally appropriate counselling responses to clients
5. Demonstrated ability to work with children and parents to strengthen and support parent child attachment relationships
6. Knowledge and understanding of the impact of developmental trauma on parenting and attachments.
7. Demonstrated experience in developing, facilitating and participating in co-case management responses
8. High level understanding of the key vulnerabilities that exist for young parents, in the context of child protection and disadvantaged families work.
9. Demonstrated ability to apply relevant theoretical, legislative and policy requirements including Child Protection Act and Mandatory Reporting requirements with experience in assessing and managing risk
10. Demonstrated high level communication skills, including written skills and the ability to prepare and contribute to reports

Desirable Knowledge, Skills, Abilities:

- II. Eligibility for professional registration with a supervisory body/ board i.e. Australian Association of Social Workers (AASW), Psychological Society Australia (PSA) or other as relevant.

Requirements:

The successful applicant must at all times:

- Comply with the relevant state or territory requirements for working with children
- Maintain a satisfactory National Criminal History Check
- Possess an unrestricted current Driver's Licence
- Demonstrate professional conduct, behaviour and communication that is in line with yourtown's Values and Behaviours.

Brendan Bourke

Head of Client Services
Name



Head of Client Services Signature

24/9/20

Date

Employee's Name

Employee's Signature

Date

(In signing and reading this position description, I understand and acknowledge its contents)

Date Position Description last reviewed: **September 2020**